

Maine Township Town Hall
1700 Ballard Road Park Ridge, IL 60068
Tuesday, February 25, 2020

Township Board Meeting
AGENDA

Bill Review/6:30 in Open Meeting Board Room

- Review of General Assistance, Town Fund, and Road District Expenditures.

Call Regular Meeting to Order/7:30

Pledge of Allegiance

Roll Call

Discussion and Potential Action on the Following Items:

1. Crop Walk/Lynda Santrella & Sandy Bowen Check Presentation
2. Approval of Minutes of December 16, 2019 Special Board Meeting
3. Approval of Minutes of January 28, 2020 Bill Pay Review
4. Approval of Minutes of January 28, 2020 Board Meeting
5. Approval of General Assistance Expenditures
6. Approval of Road District Expenditures
7. Approval of General Town Fund Expenditures
8. Public Participation
9. Personnel
 - OEM Director Position
 - MaineStay Assistant Director Position
10. Old Business
 - Capital Fund Discussion and Vote
 - Carpet in common areas
11. New Business
 - Approval of Continuing Resolutions 2020-2 & 2020-RB-1
 - Set Date for Reading of Supervisor's Annual Financial Statement
 - Set Date for the Special Board Meeting to Approve the Annual Town Meeting Agenda
 - Required Amendments to Ordinance 2017-5 - Establishing a Policy to Prohibit Sexual Harassment
 - Discussion and Potential Vote of Tax Abatement Ordinance 2020-1
 - Discussion only of Cook Country Treasurer Discrepancy Regarding Tax request vs. Actual Revenue for Road & Bridge
 - Discussion of 2020-21 Preliminary Budget
12. Officials' Reports
13. Closed Session
14. Adjournment



ADMINISTRATOR'S REPORT

Date: February, 2020

To: All Elected Officials

From: Dayna Berman, Administrator

We are currently accepting nominations for the 2020 Sgt. Karen Lader Memorial Good Citizen's Award. This award will be presented to a Maine Township resident who has demonstrated strong support and dedication to their community. The winner will be recognized at the Annual Town Meeting on April 14 with a plaque and monetary award. I have placed a copy of the form in our lobby as well as on our website. Forms may be turned in to Clerk Peter Gialamas.

I worked on Preliminary Budget 2020-21, reviewing line items in each department, comparing to actuals, and looking back at last year's budget, 2019-20. I also met with Chris Scalat, accountant from Evans, Marshall and Pease, on several occasions to review financials and help with estimated/projected figures to complete the fiscal year.

Supervisor Morask, Department Head Rich Lyon and I met with several candidates to fill the opening of MaineStay's Assistant Director position. Although all the candidates were well qualified, we felt one in particular was best qualified. We have included their resume in your board packet for review.

We had our first committee meeting for Township Day, which will take place on Saturday, June 27. We discussed different entertainment ideas, possible food trucks, giveaways. Etc. We also want to make sure we inform the residents about our township services and are thinking of having booths set up in the boardroom. Here they can learn more about the different departments and offered programs.

Employees are currently at the tail end of turning in their self-evaluations to their department heads (as well as a copy to the administrator). The administration team is currently in the process of looking at a variety of formats of employee evaluations. Once one is selected, those will be distributed to department heads and they can start the evaluation process with their staff.

MAINE TOWNSHIP GENERAL TOWN FUND

| 9% | of the year remaining | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | JAN | YTD DISBURSE | BUDGET | BALANCE | % Left |
|----|----------------------------|--------------|------------|------------|-----------|------------|--------------|-----------|-----------|-----------|-----------|-----------|--------------|--------------|------------|--------|
| | | 09:37:48 AM | | | | | | | | | | | | | | |
| | REVENUE | | | | | | | | | | | | | | | |
| | Property Tax | 1,713,950.37 | 65,583.41 | 26,158.25 | 0.00 | 382,850.04 | 978,554.76 | 8,324.85 | 10,295.18 | 3,671.27 | 2,690.04 | 0.00 | 3,192,078.17 | 4,060,000.00 | 867,921.83 | 21% |
| | Interest Income | 2,083.10 | 2,342.53 | 2,148.83 | 1,922.87 | 2,142.46 | 2,239.68 | 2,212.00 | 2,086.79 | 1,890.64 | 2,040.85 | 1,871.84 | 22,981.59 | 22,208.00 | -773.59 | -3% |
| | MaineStay Fees | 2,915.00 | 2,471.50 | 6,617.50 | 2,408.00 | 1,356.00 | 727.50 | 675.00 | 2,554.00 | 187.50 | 5,685.00 | 778.00 | 26,375.00 | 24,656.00 | -1,719.00 | -7% |
| | Senior Programs | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,554.00 | 3,554.00 | 100% |
| | MaineStreamers | 0.00 | 14,560.68 | 77,494.38 | 64,224.50 | 36,962.00 | 29,573.65 | 28,902.12 | 28,565.64 | 30,908.50 | 7,236.16 | 35,948.98 | 354,376.61 | 365,142.00 | 10,765.39 | 3% |
| | Yard Stickers and Rebates | 211.50 | 2,215.72 | 572.50 | 1,575.75 | 2,722.16 | 347.50 | 896.25 | 333.50 | 2,157.35 | 1,036.50 | 1,665.72 | 13,734.45 | 12,402.00 | -1,332.45 | -11% |
| | Postage | 181.44 | 430.92 | 158.76 | 612.36 | 680.40 | 544.32 | 181.44 | 181.44 | 317.52 | 429.32 | 226.80 | 3,944.72 | 4,184.00 | 239.28 | 6% |
| | Food Pantry Cash Donations | 0.00 | 0.00 | 20,374.30 | 10,193.51 | 1,395.65 | 1,071.00 | 876.00 | 1,790.00 | 6,666.00 | 9,951.00 | 12,939.65 | 65,257.11 | 51,265.00 | -13,992.11 | -27% |
| | Garage Sale | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4,351.00 | 4,351.00 | 100% |
| | Passport Fees | 4,746.00 | 9,819.00 | 4,448.00 | 6,242.70 | 7,615.00 | 7,285.00 | 2,165.00 | 4,089.00 | 3,762.68 | 6,156.60 | 8,108.00 | 64,436.98 | 71,124.00 | 6,687.02 | 9% |
| | Vehicle Sticker Fees | 0.00 | 0.00 | 130.00 | 0.00 | 41.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 171.00 | 165.00 | -6.00 | -4% |
| | Transportation Fees | 102.00 | 63.00 | 87.00 | 145.00 | 108.00 | 153.00 | 7.00 | 112.00 | 107.00 | 29.00 | 46.00 | 959.00 | 1,417.00 | 458.00 | 32% |
| | Prsnl Prop Replacement Tax | 0.00 | 16,960.42 | 20,619.50 | 0.00 | 12,179.54 | 1,461.06 | 0.00 | 21,197.46 | 0.00 | 3,520.25 | 12,872.00 | 88,810.23 | 67,653.00 | -21,157.23 | -31% |
| | Other Income | 4,547.72 | 75.00 | 921.25 | 0.00 | 941.00 | 0.00 | 990.91 | 465.50 | 125.00 | 391.00 | 0.00 | 8,457.38 | 7,290.00 | -1,167.38 | -16% |
| | NET REVENUE | 1,728,737.13 | 114,522.18 | 159,730.27 | 87,324.69 | 448,993.25 | 1,021,957.47 | 45,230.57 | 71,670.51 | 49,793.46 | 39,165.72 | 74,456.99 | 3,841,582.24 | 4,695,411.00 | 853,828.76 | 18% |

MAINE TOWNSHIP GENERAL TOWN FUND

| 9% | of the year remaining | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | JAN | YTD DISBURSE | BUDGET | BALANCE | % Left |
|----|---------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|---------------------|-------------------|------------|
| | EXPENSES | | | | | | | | | | | | | | | |
| | ADMINISTRATION | | | | | | | | | | | | | | | |
| | Salaries/Gross Pay Account | 43,929.93 | 46,293.78 | 71,408.92 | 48,731.15 | 48,660.53 | 56,190.57 | 46,739.84 | 76,545.15 | 69,265.53 | 45,816.63 | 44,627.54 | 598,209.57 | 620,371.00 | 22,161.43 | 4% |
| | Salaries/Elected Officials | 13,436.08 | 13,436.08 | 16,256.52 | 13,103.30 | 13,536.35 | 13,079.99 | 13,869.13 | 24,014.24 | 16,409.40 | 13,474.56 | 13,469.13 | 164,084.78 | 187,650.00 | 23,565.22 | 13% |
| | IDES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0% |
| | Social Security | 4,362.61 | 4,543.46 | 6,668.50 | 4,693.52 | 4,698.70 | 5,272.10 | 4,555.69 | 7,635.76 | 6,535.28 | 4,489.98 | 4,396.13 | 57,851.73 | 63,000.00 | 5,148.27 | 8% |
| | IMRF | 4,536.92 | 4,752.32 | 6,762.73 | 4,764.32 | 4,748.89 | 5,538.02 | 4,622.50 | 4,918.72 | 6,308.10 | 4,257.14 | 5,402.55 | 56,612.21 | 62,000.00 | 5,387.79 | 9% |
| | Administrative Div. Health Ins. | 27,809.13 | 27,809.13 | 27,380.48 | 27,676.87 | 30,648.80 | 33,340.26 | 25,734.79 | 23,060.96 | 27,847.43 | 27,847.43 | 27,847.43 | 307,002.71 | 368,363.00 | 61,360.29 | 17% |
| | Life Insurance | 194.60 | 194.60 | 194.60 | 194.60 | 203.42 | 203.42 | 203.42 | 203.42 | 188.89 | 188.89 | 188.89 | 2,158.75 | 2,426.00 | 267.25 | 11% |
| | Dental Insurance | 1,690.90 | 2,284.10 | 1,978.60 | 952.40 | 1,681.00 | 58.80 | 3,007.30 | 94.90 | 320.70 | 1,619.70 | 3,016.00 | 16,704.40 | 17,671.00 | 966.60 | 5% |
| | Accounting Services | 1,209.66 | 7,324.84 | 1,596.91 | 1,344.75 | 1,309.26 | 12,515.93 | 1,292.37 | 10,065.51 | 6,952.73 | 7,448.37 | 4,264.00 | 55,324.33 | 37,212.00 | -18,112.33 | -49% |
| | Building & Grounds Maint | 558.08 | 464.93 | 3,073.99 | 4,932.59 | 3,342.76 | 1,642.91 | 1,877.69 | 2,525.82 | 1,875.60 | 789.18 | 475.86 | 21,559.41 | 21,196.00 | -363.41 | -2% |
| | Community Info-Support | 0.00 | 3,541.00 | 3,541.00 | 3,541.00 | 3,541.00 | 3,541.00 | 3,601.50 | 1,012.50 | 600.00 | 1,800.00 | 975.00 | 25,694.00 | 42,493.00 | 16,799.00 | 40% |
| | Conferences Meetings | 0.00 | 75.00 | 0.00 | 0.00 | 0.00 | 30.00 | 248.50 | 135.00 | 40.00 | 0.00 | 105.00 | 633.50 | 822.00 | 188.50 | 23% |
| | Special Programs | 57.19 | 0.00 | 600.00 | 234.20 | 406.50 | 0.00 | 0.00 | 404.81 | 522.50 | 0.00 | 79.52 | 2,304.72 | 2,394.00 | 89.28 | 4% |
| | Dues Subscriptions | 0.00 | 0.00 | 35.00 | 2,050.00 | 175.00 | 1,467.59 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,727.59 | 4,008.00 | 280.41 | 7% |
| | Equipment Leasing Maint | 1,230.25 | 522.00 | 1,290.25 | 1,439.16 | 697.00 | 1,625.25 | 1,798.16 | 1,863.99 | 940.70 | 7,907.41 | 96.00 | 19,410.17 | 19,659.00 | 248.83 | 1% |
| | Gen Ins Liability Ins Bond | 0.00 | 0.00 | 64,924.40 | 0.00 | 0.00 | 0.00 | 10.00 | 550.00 | 10.00 | 0.00 | 0.00 | 65,494.40 | 65,100.00 | -394.40 | -1% |
| | Website\Email Host | 5,000.00 | 0.00 | 6,600.00 | 896.37 | 0.00 | 0.00 | 0.00 | 3,500.00 | 0.00 | 0.00 | 0.00 | 15,996.37 | 16,384.00 | 387.63 | 2% |
| | Print Management | 320.20 | 320.20 | 320.20 | 320.20 | 320.20 | 320.20 | 690.40 | -50.00 | 320.20 | 320.20 | 320.20 | 3,522.20 | 3,842.00 | 319.80 | 8% |
| | Computer Tech Support | 520.00 | 520.00 | 520.00 | 520.00 | 520.00 | 520.00 | 1,040.00 | 0.00 | 520.00 | 520.00 | 520.00 | 5,720.00 | 6,240.00 | 520.00 | 8% |
| | Legal Services | 9,937.50 | 22,865.65 | 13,977.80 | 9,056.70 | 9,993.75 | 1,883.15 | 818.00 | 6,513.62 | 5,342.02 | 7,329.25 | 7,626.00 | 95,343.44 | 100,000.00 | 4,656.56 | 5% |
| | Mileage-Travel-Lodging Exp | 0.00 | 15.00 | 0.00 | 0.00 | 0.00 | 36.54 | 0.00 | 24.36 | 452.26 | 14.61 | 0.00 | 542.77 | 947.00 | 404.23 | 43% |
| | Police Protection | 4,600.00 | 4,000.00 | 4,200.00 | 4,200.00 | 3,200.00 | 3,200.00 | 4,000.00 | 4,200.00 | 4,200.00 | 4,000.00 | 0.00 | 39,800.00 | 49,800.00 | 10,000.00 | 20% |
| | Plan Commission | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | 100% |
| | Postage | 8,644.43 | 3,321.57 | -455.70 | 7,602.83 | -357.35 | -1,725.70 | 8,639.83 | -1,617.85 | -234.55 | 8,536.29 | 1,230.80 | 33,584.60 | 28,901.00 | -4,683.60 | -16% |
| | Printing Publishing | 920.56 | 6,124.27 | 1,055.82 | 8,773.00 | -1,638.68 | 725.00 | 7,399.71 | -1,088.75 | 697.62 | 5,706.66 | 102.95 | 28,778.16 | 32,174.00 | 3,395.84 | 11% |
| | Food Pantry | 0.00 | 0.00 | 0.00 | 1,175.50 | 146.16 | 0.00 | 7,662.15 | 1,434.55 | 7,679.19 | 9,170.70 | 7,975.79 | 35,244.04 | 15,278.00 | -19,966.04 | -131% |
| | Code Enforcement Expense | 25.49 | 0.00 | 0.00 | 15.98 | 0.00 | 109.33 | 0.00 | 0.00 | 0.00 | 0.00 | 138.75 | 289.55 | 766.00 | 476.45 | 62% |
| | Maine Township Rec. Connecti | 3,196.68 | 2,653.66 | 6,185.30 | 3,443.80 | 3,655.05 | 4,722.85 | 3,455.74 | 2,703.55 | 6,317.29 | 4,159.88 | 5,315.55 | 45,809.35 | 45,705.00 | -104.35 | 0% |
| | Telecommunications | 1,991.65 | 1,877.49 | 1,742.50 | 2,007.04 | 2,037.84 | 2,033.65 | 2,032.02 | 2,040.78 | 2,040.48 | 2,144.30 | 2,058.75 | 22,006.50 | 23,063.00 | 1,056.50 | 5% |
| | Staff Training | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 61.35 | 0.00 | 0.00 | 256.24 | 317.59 | 325.00 | 7.41 | 2% |
| | Transportation/Mainelines | 0.00 | 75.00 | 0.00 | 0.00 | 1,055.00 | 990.00 | 100.00 | 100.00 | 0.00 | 145.00 | 135.00 | 2,600.00 | 4,565.00 | 1,965.00 | 43% |
| | Utilities | 2,853.01 | 2,242.15 | 1,778.48 | 1,359.95 | 1,668.08 | 1,849.70 | 1,610.80 | 1,555.99 | 1,484.04 | 1,413.58 | 2,333.72 | 20,149.50 | 25,399.00 | 5,249.50 | 21% |
| | Miscellaneous (Adminstr) | 0.00 | 0.00 | 0.00 | 9,876.00 | 0.00 | 0.00 | 0.00 | 25.00 | 0.00 | 29.75 | 0.00 | 9,930.75 | 66.00 | -9,864.75 | -14947% |
| | Neighborhood Watch | 0.00 | 225.00 | 0.00 | 912.50 | 0.00 | 2,067.51 | 250.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,455.01 | 2,240.00 | -1,215.01 | -54% |
| | Office Supplies/Sm. Equipment | 0.00 | 2,182.75 | 546.35 | 808.42 | 958.97 | 54.88 | 440.30 | 2,022.91 | 2,405.38 | 557.81 | 1,985.74 | 11,963.51 | 12,178.00 | 214.49 | 2% |
| | Operating Supplies Maint | 248.05 | 580.05 | 1,510.74 | 1,284.67 | 787.26 | 727.75 | 1,576.64 | 1,012.91 | 774.06 | 33.87 | 354.89 | 8,890.89 | 9,236.00 | 345.11 | 4% |
| | Vehicle Expense | 0.00 | 25.00 | 0.00 | 25.00 | 25.00 | 0.00 | 81.55 | 0.00 | 75.14 | 1,070.00 | 0.00 | 1,301.69 | 2,408.00 | 1,106.31 | 46% |
| | Building | 0.00 | 82.67 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 317.86 | 0.00 | 604.59 | 1,005.12 | 1,053.00 | 47.88 | 5% |
| | Clean-up/Waste Hauler | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6,475.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6,475.00 | 0.00 | -6,475.00 | #DIV/0! |
| | Equipment Purchases | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5,875.00 | 5,875.00 | 100% |
| | Capital Fund | 3,800.00 | 4,750.00 | 4,290.00 | 1,700.00 | 5,750.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 63,781.62 | 84,071.62 | 250,000.00 | 165,928.38 | 66% |
| | Total | 141,072.92 | 163,101.70 | 247,983.39 | 167,635.82 | 141,770.49 | 158,495.70 | 147,358.03 | 175,469.20 | 170,207.85 | 160,791.19 | 199,684.64 | 1,873,570.93 | 2,150,812.00 | 277,241.07 | 13% |

MAINE TOWNSHIP GENERAL TOWN FUND

| 9% | of the year remaining | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | JAN | YTD DISBURSE | BUDGET | BALANCE | % Left |
|----|------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|-------------------|------------------|-----------|
| | | | | | | | | | | | | | | | | |
| | ASSESSOR | | | | | | | | | | | | | | | |
| | Assessor Division Salary | 14,216.60 | 14,184.20 | 22,321.20 | 14,940.20 | 14,168.00 | 14,168.00 | 14,211.20 | 24,013.34 | 22,268.40 | 14,266.00 | 14,282.20 | 183,039.34 | 192,376.00 | 9,336.66 | 5% |
| | Assessor Division SS | 1,005.71 | 1,003.24 | 1,605.17 | 1,061.06 | 999.64 | 999.64 | 1,002.95 | 1,710.74 | 1,598.79 | 1,007.17 | 1,007.89 | 13,002.00 | 14,355.00 | 1,353.00 | 9% |
| | Assessor Division IMRF | 1,326.10 | 1,326.10 | 1,989.14 | 1,326.10 | 1,326.10 | 1,271.35 | 1,326.10 | 1,508.97 | 1,999.65 | 1,333.10 | 1,690.76 | 16,423.47 | 17,584.00 | 1,160.53 | 7% |
| | Health Insurance | 9,465.24 | 9,465.24 | 9,465.24 | 9,465.24 | 10,347.18 | 10,347.18 | 10,347.18 | 10,082.88 | 10,347.18 | 10,347.18 | 10,347.18 | 110,026.92 | 121,451.00 | 11,424.08 | 9% |
| | Dental Insurance | 185.00 | 18.00 | 18.00 | 18.00 | 153.00 | 484.50 | 1,433.10 | 1,204.70 | 19.50 | 500.50 | 606.40 | 4,640.70 | 5,022.00 | 381.30 | 8% |
| | Life Insurance | 41.70 | 41.70 | 41.70 | 41.70 | 43.59 | 43.59 | 43.59 | 43.59 | 43.59 | 43.59 | 43.59 | 471.93 | 500.00 | 28.07 | 6% |
| | Conferences Meetings | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 92.56 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 92.56 | 848.00 | 755.44 | 89% |
| | Cook Cty Assessor Tie-in | 0.00 | 0.00 | 475.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 475.00 | 1,025.00 | 550.00 | 54% |
| | Dues-Subscriptions | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 452.00 | 452.00 | 100% |
| | Equipment Leasing-Maint | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | 100% |
| | Mileage-Travel-Lodging Exp | 0.00 | 744.21 | 37.74 | 0.00 | 65.10 | 0.00 | 0.00 | 0.00 | 39.64 | 0.00 | 29.93 | 916.62 | 1,200.00 | 283.38 | 24% |
| | Postage | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 187.50 | 76.95 | 37.65 | 166.45 | 10.85 | 18.05 | 497.45 | 400.00 | -97.45 | -24% |
| | Printing-Publishing | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 325.00 | 0.00 | 0.00 | 0.00 | 325.00 | 397.00 | 72.00 | 18% |
| | Sidwell Maps | 0.00 | 510.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 510.00 | 707.00 | 197.00 | 28% |
| | Staff Training | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 54.88 | 52.42 | 107.30 | 116.00 | 8.70 | 7% |
| | Miscellaneous | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 34.74 | 0.00 | 0.00 | 0.00 | 34.74 | 177.00 | 142.26 | 80% |
| | Office Supplies/Sm Equipment | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | 100% |
| | Total | 26,240.35 | 27,292.69 | 35,953.19 | 26,852.30 | 27,102.61 | 27,594.32 | 28,441.07 | 38,961.61 | 36,483.20 | 27,563.27 | 28,078.42 | 330,563.03 | 356,612.00 | 26,048.97 | 7% |

MAINE TOWNSHIP GENERAL TOWN FUND

| 9% | of the year remaining | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | JAN | YTD DISBURSE | BUDGET | BALANCE | % Left |
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| | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| | MAINESTAY | | | | | | | | | | | | | | | |
| | MaineStay Salary | 25,962.29 | 25,998.59 | 39,018.30 | 28,921.90 | 22,066.12 | 20,949.19 | 20,474.43 | 37,505.38 | 38,169.27 | 25,689.63 | 25,745.16 | 310,500.26 | 345,320.00 | 34,819.74 | 10% |
| | Social Security | 1,880.64 | 1,880.64 | 2,851.64 | 2,107.05 | 1,591.08 | 1,525.95 | 1,496.62 | 2,760.98 | 2,820.61 | 1,882.52 | 1,876.65 | 22,674.38 | 28,000.00 | 5,325.62 | 19% |
| | IMRF | 2,749.68 | 2,749.68 | 4,124.52 | 3,065.18 | 2,329.04 | 2,227.38 | 2,057.67 | 2,673.67 | 4,057.01 | 2,690.72 | 3,465.74 | 32,190.29 | 38,000.00 | 5,809.71 | 15% |
| | Administrative Div. Health Ins. | 14,860.49 | 14,860.49 | 14,860.49 | 14,860.49 | 16,258.73 | 13,655.37 | 15,089.20 | 14,707.88 | 14,913.00 | 14,913.00 | 14,913.00 | 163,892.14 | 169,046.00 | 5,153.86 | 3% |
| | Life Ins. | 97.30 | 97.30 | 97.30 | 97.30 | 101.71 | 87.18 | 72.65 | 87.18 | 101.71 | 101.71 | 101.71 | 1,043.05 | 1,203.00 | 159.95 | 13% |
| | Dental Ins. | 838.00 | 1,633.40 | 42.00 | 42.00 | 302.60 | 845.00 | 39.00 | 1,073.50 | 39.00 | 39.00 | 1,112.00 | 6,005.50 | 5,530.00 | -475.50 | -9% |
| | Conferences-Meetings | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 337.00 | 90.45 | 110.06 | 0.00 | 537.51 | 610.00 | 72.49 | 12% |
| | Consultation/Staff Training | 329.00 | 224.00 | 0.00 | 20.00 | 0.00 | 40.00 | 128.00 | 230.00 | 70.00 | 638.98 | 199.99 | 1,879.97 | 1,960.00 | 80.03 | 4% |
| | Special Programs - MaineStay | 236.59 | 400.00 | 6,034.52 | 0.00 | 46.00 | 0.00 | 0.00 | 550.70 | 258.55 | 89.59 | 1,122.23 | 8,738.18 | 9,515.00 | 776.82 | 8% |
| | Dues-Subscriptions/Licensures | 75.00 | 368.10 | 125.00 | 0.00 | 0.00 | 800.00 | 100.00 | 0.00 | 24.00 | 140.00 | 75.00 | 1,707.10 | 1,866.00 | 158.90 | 9% |
| | Print Management | 220.20 | 220.20 | 220.20 | 220.20 | 220.20 | 220.20 | 220.20 | 220.20 | 220.20 | 220.20 | 220.20 | 2,422.20 | 2,642.00 | 219.80 | 8% |
| | Gen Ins Liability Ins Bond | 1,032.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,032.00 | 1,150.00 | 118.00 | 10% |
| | Computer Tech Support | 520.00 | 520.00 | 520.00 | 520.00 | 520.00 | 520.00 | 520.00 | 520.00 | 520.00 | 520.00 | 520.00 | 5,720.00 | 6,240.00 | 520.00 | 8% |
| | Mileage-Travel-Lodging Exp | 0.00 | 126.54 | 84.08 | 0.00 | 351.70 | 87.46 | 149.67 | 32.94 | 450.33 | 380.00 | 340.31 | 2,003.03 | 1,608.00 | -395.03 | -25% |
| | Postage | 24.05 | 230.75 | 11.10 | 8.80 | 33.90 | 14.70 | 8.00 | 6.00 | 7.30 | 9.50 | 50.10 | 404.20 | 431.00 | 26.80 | 6% |
| | Printing-Publishing | 38.25 | 388.92 | 114.65 | 187.25 | 38.25 | 84.20 | 38.25 | 45.89 | 189.52 | 45.89 | 71.89 | 1,242.96 | 1,383.00 | 140.04 | 10% |
| | Community Education | 31.84 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 13.57 | 0.00 | 0.00 | 0.00 | 45.41 | 101.00 | 55.59 | 55% |
| | Training Manual & Books | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 147.11 | 140.70 | 287.81 | 288.00 | 0.19 | 0% |
| | Miscellaneous | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | -0.43 | 0.00 | -0.43 | 41.00 | 41.43 | 101% |
| | Office Supplies/Sm Equipment | 139.00 | 433.40 | 0.00 | 0.00 | 0.00 | 499.79 | 12.99 | 532.56 | 77.14 | 53.33 | 681.99 | 2,430.20 | 3,974.00 | 1,543.80 | 39% |
| | Youth Recreation Fund | 0.00 | 0.00 | 1,207.00 | 1,529.40 | 0.00 | 0.00 | 0.00 | 263.60 | 0.00 | 0.00 | 0.00 | 3,000.00 | 2,964.00 | -36.00 | -1% |
| | Summer Youth Camp | 0.00 | 800.00 | 2,731.54 | 419.63 | 2,770.35 | -1,762.29 | -580.00 | -788.62 | 0.00 | 0.00 | 0.00 | 3,590.61 | 9,948.00 | 6,357.39 | 64% |
| | Garage Sale | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 130.00 | 95.37 | 415.26 | 0.00 | 0.00 | 0.00 | 640.63 | 430.00 | -210.63 | -49% |
| | Total | 49,034.33 | 50,932.01 | 72,042.34 | 51,999.20 | 46,629.68 | 39,924.13 | 39,922.05 | 61,187.69 | 62,008.09 | 47,670.81 | 50,636.67 | 571,987.00 | 632,250.00 | 60,263.00 | 10% |

MAINE TOWNSHIP GENERAL TOWN FUND

| 9% | of the year remaining | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | JAN | YTD DISBURSE | BUDGET | BALANCE | % Left |
|----|---------------------------------|------------------|------------------|------------------|------------------|-------------------|------------------|------------------|------------------|-------------------|------------------|------------------|-------------------|-------------------|-------------------|------------|
| | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| | SENIOR | | | | | | | | | | | | | | | |
| | Senior Salary | 19,558.97 | 21,558.70 | 32,338.05 | 21,558.70 | 21,558.70 | 21,558.70 | 21,558.70 | 36,069.77 | 32,808.12 | 21,872.00 | 21,872.08 | 272,312.49 | 273,540.00 | 1,227.51 | 0% |
| | Social Security | 1,465.78 | 1,618.76 | 2,443.38 | 1,611.42 | 1,609.32 | 1,609.32 | 1,609.32 | 2,699.50 | 2,468.63 | 1,633.32 | 1,633.32 | 20,402.07 | 21,500.00 | 1,097.93 | 5% |
| | IMRF | 2,084.99 | 2,298.16 | 3,447.24 | 2,298.16 | 2,298.16 | 2,298.16 | 2,298.16 | 2,679.26 | 3,497.34 | 2,331.56 | 2,957.10 | 28,488.29 | 28,800.00 | 311.71 | 1% |
| | Life Ins. | 69.50 | 69.50 | 69.50 | 69.50 | 72.65 | 72.65 | 72.65 | 72.00 | 72.65 | 72.65 | 72.65 | 785.90 | 861.00 | 75.10 | 9% |
| | Dental Ins. | 1,574.30 | 208.50 | 119.50 | 588.84 | 30.00 | 305.50 | 32.50 | 344.50 | 503.50 | 734.10 | 150.50 | 4,591.74 | 2,171.00 | -2,420.74 | -112% |
| | Administrative Div. Health Ins. | 8,495.79 | 8,495.79 | 8,495.79 | 8,433.97 | 9,292.03 | 9,292.03 | 9,292.03 | 9,054.74 | 9,292.03 | 9,292.03 | 9,292.03 | 98,728.26 | 111,802.00 | 13,073.74 | 12% |
| | Conferences-Meetings | 0.00 | 0.00 | 0.00 | 0.00 | 257.65 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 257.65 | 387.00 | 129.35 | 33% |
| | Special Programs | 0.00 | 0.00 | 407.85 | 0.00 | 632.14 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,039.99 | 6,783.00 | 5,743.01 | 85% |
| | Print Management | 245.20 | 245.20 | 245.20 | 245.20 | 245.20 | 245.20 | 245.20 | 245.20 | 245.20 | 245.20 | 245.20 | 2,697.20 | 2,942.00 | 244.80 | 8% |
| | Dues-Subscriptions | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 75.00 | 75.00 | 125.00 | 50.00 | 40% |
| | Mileage-Travel-Lodging Exp | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 23.89 | 0.00 | 76.66 | 0.00 | 0.00 | 0.00 | 100.55 | 1.00 | -99.55 | -9955% |
| | Postage | 140.25 | 1,156.20 | 113.35 | 1,108.05 | 148.55 | 1,107.40 | 162.50 | 1,104.80 | 97.50 | 1,095.90 | 94.65 | 6,329.15 | 11,209.00 | 4,879.85 | 44% |
| | Printing-Publishing | 0.00 | 1,037.00 | 0.00 | 930.00 | 0.00 | 930.00 | 0.00 | 0.00 | 1,230.80 | 1,046.00 | 0.00 | 5,173.80 | 10,830.00 | 5,656.20 | 52% |
| | Telecommunications | 2.95 | 0.00 | 2.03 | 2.31 | 2.42 | 3.91 | 2.23 | 1.85 | 2.06 | 2.28 | 5.15 | 27.19 | 35.00 | 7.81 | 22% |
| | Office Supplies/Sm Equipment | 0.00 | 0.00 | 0.00 | 0.00 | 391.98 | 0.00 | 0.00 | 246.84 | 18.90 | 404.41 | 0.00 | 1,062.13 | 2,826.00 | 1,763.87 | 62% |
| | Computer Tech Support | 520.00 | 520.00 | 520.00 | 520.00 | 520.00 | 520.00 | 520.00 | 520.00 | 520.00 | 520.00 | 520.00 | 5,720.00 | 6,240.00 | 520.00 | 8% |
| | MaineStreamers | 25,367.78 | 16,703.31 | 29,559.62 | 41,924.77 | 69,577.38 | 7,847.44 | 27,259.56 | 30,608.51 | 76,125.13 | 29,150.34 | 28,772.76 | 382,896.60 | 304,456.00 | -78,440.60 | -26% |
| | Total | 59,525.51 | 53,911.12 | 77,761.51 | 79,290.92 | 106,636.18 | 45,814.20 | 63,052.85 | 83,723.63 | 126,881.86 | 68,399.79 | 65,690.44 | 830,688.01 | 784,508.00 | -46,180.01 | -6% |

MAINE TOWNSHIP GENERAL TOWN FUND

| 9% | of the year remaining | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | JAN | YTD DISBURSE | BUDGET | BALANCE | % Left |
|----|---------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|-------------------|------------------|------------|
| | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| | CLERK | | | | | | | | | | | | | | | |
| | Clerk's Division Salary | 9,998.70 | 10,161.13 | 15,227.42 | 10,033.11 | 10,170.94 | 8,553.23 | 7,002.09 | 12,160.45 | 10,771.69 | 7,365.49 | 7,221.88 | 108,666.13 | 132,890.00 | 24,223.87 | 18% |
| | Social Security | 742.57 | 757.77 | 1,144.85 | 745.23 | 766.17 | 629.92 | 511.25 | 887.41 | 795.01 | 539.14 | 540.28 | 8,059.60 | 10,500.00 | 2,440.40 | 23% |
| | IMRF | 1,083.75 | 1,104.94 | 1,658.07 | 1,087.43 | 1,107.44 | 791.37 | 752.23 | 912.17 | 1,160.10 | 791.09 | 965.36 | 11,413.95 | 14,500.00 | 3,086.05 | 21% |
| | Administrative Div. Health Ins. | 3,687.75 | 3,687.82 | 3,687.82 | 3,687.82 | 4,072.90 | 1,381.44 | 2,727.17 | 2,657.34 | 2,727.17 | 2,727.17 | 2,727.17 | 33,771.57 | 47,081.00 | 13,309.43 | 28% |
| | Life Ins. | 27.80 | 27.80 | 27.80 | 27.80 | 29.06 | 14.53 | 0.00 | 14.53 | 14.53 | 14.53 | 14.53 | 212.91 | 344.00 | 131.09 | 38% |
| | Dental Ins. | 181.00 | 326.00 | 12.00 | 12.00 | 91.00 | 6.50 | 6.50 | 175.50 | 6.50 | 6.50 | 962.50 | 1,786.00 | 2,093.00 | 307.00 | 15% |
| | Conferences-Meetings | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 145.00 | 145.00 | 100% |
| | Dues-Subscriptions | 30.00 | 0.00 | 0.00 | 33.00 | 0.00 | 0.00 | 250.00 | 0.00 | 0.00 | 0.00 | 0.00 | 313.00 | 313.00 | 0.00 | 0% |
| | Print Management | 220.20 | 220.20 | 220.20 | 220.20 | 220.20 | 220.20 | 220.20 | 220.20 | 220.20 | 220.20 | 220.20 | 2,422.20 | 2,642.00 | 219.80 | 8% |
| | Gen Insur Liability Bond | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | 100% |
| | Mileage-Travel-Lodging Exp | 0.00 | 0.00 | 13.57 | 0.00 | 0.00 | 0.00 | 0.00 | 13.50 | 0.00 | 0.00 | 0.00 | 27.07 | 10.00 | -17.07 | -171% |
| | Staff Training | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 25.00 | 25.00 | 100% |
| | Honor Flight | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,000.00 | 0.00 | 1,000.00 | 1,000.00 | 0.00 | 0% |
| | Computer Tech Support | 520.00 | 520.00 | 520.00 | 520.00 | 520.00 | 520.00 | 520.00 | 520.00 | 520.00 | 520.00 | 520.00 | 5,720.00 | 6,240.00 | 520.00 | 8% |
| | Postage | 998.15 | 981.50 | 634.40 | 1,292.50 | 1,447.00 | 1,144.00 | 945.00 | 589.90 | 1,051.08 | 748.11 | 0.00 | 9,831.64 | 10,792.00 | 960.36 | 9% |
| | Printing-Publishing | 0.00 | 275.12 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 198.70 | 0.00 | 760.34 | 1,234.16 | 448.00 | -786.16 | -175% |
| | Miscellaneous | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 85.58 | 85.58 | 79.00 | -6.58 | -8% |
| | Office Supplies/Sm Equipment | 0.00 | 17.90 | 0.00 | 19.00 | 0.00 | 341.31 | 0.00 | 0.00 | 14.97 | 0.00 | 124.82 | 518.00 | 806.00 | 288.00 | 36% |
| | Total | 17,489.92 | 18,080.18 | 23,146.13 | 17,678.09 | 18,424.71 | 13,602.50 | 12,934.44 | 18,151.00 | 17,479.95 | 13,932.23 | 14,142.66 | 185,061.81 | 229,909.00 | 44,847.19 | 20% |

MAINE TOWNSHIP GENERAL TOWN FUND

| 9% | of the year remaining | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | JAN | YTD DISBURSE | BUDGET | BALANCE | % Left |
|----|------------------------------|---------------|-----------------|-----------------|---------------|---------------|---------------|---------------|-----------------|---------------|---------------|-----------------|------------------|------------------|-----------------|------------|
| | | | | | | | | | | | | | | | | |
| | OEM | | | | | | | | | | | | | | | |
| | Emergency Mgmt Salary | 0.00 | 165.00 | 450.00 | 300.00 | 300.00 | 300.00 | 303.75 | 502.50 | 438.75 | 247.50 | 341.25 | 3,348.75 | 6,000.00 | 2,651.25 | 44% |
| | OEM Social Security | 0.00 | 12.59 | 34.39 | 22.92 | 22.95 | 22.92 | 23.25 | 38.37 | 33.52 | 18.88 | 26.06 | 255.85 | 500.00 | 244.15 | 49% |
| | Uniforms | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | 100% |
| | Conferences-Meetings | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 71.00 | 71.00 | 100% |
| | Special Programs | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | 100% |
| | Special Events | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 96.00 | 96.00 | 100% |
| | Citizen Corps Program | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | 100% |
| | Dues-Subscriptions | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 62.50 | 0.00 | 0.00 | 0.00 | 0.00 | 50.00 | 112.50 | 1.00 | -111.50 | -11150% |
| | Equipment Leasing-Maint | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 170.00 | 170.00 | 100% |
| | Volunteer Insurance | 0.00 | 591.30 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 591.30 | 581.00 | -10.30 | -2% |
| | Postage | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | 100% |
| | Computer Tech Support | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | 100% |
| | Printing-Publishing | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 458.83 | 458.83 | 1.00 | -457.83 | -45783% |
| | Utilities | 236.57 | 360.13 | 338.33 | 455.51 | 127.91 | 327.27 | 186.62 | 492.27 | 264.45 | 181.21 | 144.17 | 3,114.44 | 3,754.00 | 639.56 | 17% |
| | Telecommunications | 272.39 | 577.02 | 272.02 | 59.50 | 141.61 | 141.61 | 141.61 | 141.89 | 141.89 | 141.89 | 0.00 | 2,031.43 | 3,166.00 | 1,134.57 | 36% |
| | Staff Training | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | 100% |
| | Miscellaneous | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | 100% |
| | Office Supplies/Sm Equipment | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 22.00 | 22.00 | 100% |
| | Operating Supplies | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 82.00 | 82.00 | 100% |
| | Disaster Operations Supplies | 0.00 | 200.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 200.00 | 323.00 | 123.00 | 38% |
| | Building | 0.00 | 315.90 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 315.90 | 395.00 | 79.10 | 20% |
| | Vehicle Expense | 0.00 | 0.00 | 1,788.77 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,788.77 | 1,800.00 | 11.23 | 1% |
| | Total | 508.96 | 2,221.94 | 2,883.51 | 837.93 | 592.47 | 854.30 | 655.23 | 1,175.03 | 878.61 | 589.48 | 1,020.31 | 12,217.77 | 16,969.00 | 4,751.23 | 28% |

MAINE TOWNSHIP GENERAL TOWN FUND

| 9% | of the year remaining | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | JAN | YTD DISBURSE | BUDGET | BALANCE | % Left |
|----|--------------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|--------------|--------------|------------|--------|
| | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| | TOTAL OPERATING EXPENSES | 293,871.99 | 315,539.64 | 459,770.07 | 344,294.26 | 341,156.14 | 286,285.15 | 292,363.67 | 378,668.16 | 413,939.56 | 318,946.77 | 359,253.14 | 3,804,088.55 | 4,171,060.00 | 366,971.45 | 9% |

MAINE TOWNSHIP GENERAL ASSISTANCE FUND

| 9% | of the year remaining | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | JAN | YTD DISBURSE | BUDGET | BALANCE | % Left |
|----|-----------------------------------|-------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|-------------------|-------------------|------------|
| | Tuesday, February 18, 2020 | 09:40:55 AM | | | | | | | | | | | | | | |
| | REVENUE | | | | | | | | | | | | | | | |
| | Beginning Balance | | | | | | | | | | | | | | | |
| | Property Tax | 342,564.56 | 8,336.31 | 4,889.48 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 355,790.35 | 600,000.00 | 244,209.65 | 41% |
| | SS Reimbursement | 380.00 | 0.00 | 0.00 | 0.00 | 0.00 | 7,583.36 | 0.00 | 816.52 | 0.00 | 0.00 | 1,646.00 | 10,425.88 | 10,813.00 | 387.12 | 4% |
| | Interest Income | 599.81 | 4,979.02 | 594.47 | 537.77 | 633.94 | 576.46 | 595.81 | 595.95 | 539.23 | 566.36 | 548.00 | 10,766.82 | 6,010.00 | -4,756.82 | -79% |
| | Energy Assistance Revenue | 1,146.00 | 928.00 | 562.00 | 60.00 | 1,328.00 | 58.00 | 208.00 | 335.00 | 3,774.00 | 3,294.00 | 3,440.00 | 15,133.00 | 21,066.00 | 5,933.00 | 28% |
| | | | | | | 0.00 | | | 0.00 | | | | | | | |
| | NET REVENUE | 345,880.37 | 27,329.33 | 6,045.95 | 597.77 | 1,961.94 | 8,217.82 | 803.81 | 1,747.47 | 4,313.23 | 3,860.36 | 5,634.00 | 537,544.80 | 637,889.00 | 100,344.20 | 16% |
| | | | | | | | | | | | | | | | | |
| | EXPENSES | | | | | | | | | | | | | | | |
| | EXPENSES-ADMINISTRATIVE | | | | | | | | | | | | | | | |
| | Gross Pay Account | 21,879.70 | 17,859.58 | 29,034.27 | 19,352.82 | 19,352.82 | 19,413.33 | 19,352.82 | 31,920.86 | 29,250.98 | 19,453.59 | 19,554.44 | 246,425.21 | 282,270.00 | 35,844.79 | 13% |
| | IDES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | 100% |
| | Social Security | 1,621.42 | 1,313.88 | 2,166.15 | 1,446.36 | 1,444.64 | 1,449.28 | 1,444.64 | 2,388.18 | 2,200.54 | 1,452.36 | 1,460.06 | 18,387.51 | 22,000.00 | 3,612.49 | 16% |
| | IMRF | 2,332.38 | 1,903.83 | 3,095.06 | 2,063.02 | 2,063.01 | 2,069.47 | 2,063.02 | 2,360.51 | 3,118.15 | 2,073.75 | 2,643.00 | 25,785.20 | 31,000.00 | 5,214.80 | 17% |
| | Administrative Div. Health Ins. | 7,423.54 | 7,423.54 | 7,423.54 | 7,617.62 | 8,075.37 | 8,075.37 | 8,075.37 | 8,075.37 | 8,075.37 | 8,075.37 | 8,075.37 | 86,415.83 | 83,482.00 | -2,933.83 | -4% |
| | Life Insurance | 69.50 | 69.50 | 69.50 | 69.50 | 72.65 | 72.65 | 72.65 | 72.65 | 72.65 | 72.65 | 72.65 | 786.55 | 900.00 | 113.45 | 13% |
| | Dental Insurance | 149.00 | 138.00 | 148.60 | 18.00 | 656.00 | 130.10 | 362.50 | 627.50 | 32.50 | 32.50 | 163.50 | 2,458.20 | 4,000.00 | 1,541.80 | 39% |
| | Tuition Reimbursement | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | 100% |
| | Accounting Services | 433.94 | 444.94 | 583.02 | 464.02 | 443.02 | 3,587.02 | 427.52 | 482.67 | 602.28 | 441.52 | 587.32 | 8,497.27 | 8,871.00 | 373.73 | 4% |
| | Conferences Meetings | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 12.00 | 0.00 | 0.00 | 0.00 | 0.00 | 77.16 | 89.16 | 340.00 | 250.84 | 74% |
| | Dues Subscriptions | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 50.00 | 50.00 | 100% |
| | Print Management | 0.00 | 370.20 | 370.20 | 370.20 | 370.20 | 370.20 | 370.20 | 370.20 | 370.20 | 370.20 | 370.20 | 3,702.00 | 4,443.00 | 741.00 | 17% |
| | General Insurance-Liab-Bond | 0.00 | 0.00 | 7,144.60 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 7,144.60 | 7,645.00 | 500.40 | 7% |
| | Legal Services | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | 100% |
| | Mileage-Travel-Lodging | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 51.37 | 16.82 | 50.13 | 16.70 | 0.00 | 434.38 | 569.40 | 885.00 | 315.60 | 36% |
| | Postage | 290.98 | 226.35 | 232.10 | 172.90 | 232.10 | 198.65 | 366.35 | 116.00 | 134.00 | 99.60 | 177.25 | 2,246.28 | 3,475.00 | 1,228.72 | 35% |
| | Printing Publishing | 370.20 | 1,664.96 | 0.00 | 55.00 | 0.00 | 0.00 | 0.00 | 0.00 | 539.00 | 0.00 | 0.00 | 2,629.16 | 628.00 | -2,001.16 | -319% |
| | Staff Training | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 50.00 | 0.00 | 0.00 | 220.00 | 270.00 | 389.00 | 119.00 | 31% |
| | Hearing Officer | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | 100% |
| | Miscellaneous | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | 100% |
| | Office Supplies | 0.00 | 0.00 | 31.89 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 718.28 | 0.00 | 317.76 | 1,067.93 | 2,230.00 | 1,162.07 | 52% |
| | Operating Supplies/Maint | 0.00 | 166.75 | 462.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 628.75 | 941.00 | 312.25 | 33% |
| | Computer Software Development | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,350.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,350.00 | 2,350.00 | 0.00 | 0% |
| | Comp Tech Support | 520.00 | 520.00 | 520.00 | 520.00 | 520.00 | 520.00 | 520.00 | 520.00 | 520.00 | 520.00 | 520.00 | 5,720.00 | 6,240.00 | 520.00 | 8% |
| | Total | 35,090.66 | 32,101.53 | 51,280.93 | 32,149.44 | 33,229.81 | 38,299.44 | 33,071.89 | 47,034.07 | 45,650.65 | 32,591.54 | 34,673.09 | 415,173.05 | 462,144.00 | 46,970.95 | 10% |
| | | | | | | | | | | | | | | | | |
| | EXPENSES-ASSISTANCE | | | | | | | | | | | | | | | |
| | Client Insurance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | 100% |
| | Emergency Assist Program | 95.00 | 95.00 | 0.00 | 0.00 | 300.00 | 300.00 | 0.00 | 0.00 | 0.00 | 600.00 | 0.00 | 1,390.00 | 1,150.00 | -240.00 | -21% |
| | Prescription Drugs | 0.00 | 0.00 | 0.00 | 0.00 | 1,735.90 | 0.00 | 6.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,741.90 | 1,157.00 | -584.90 | -51% |
| | Dental Services | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | 100% |
| | Medical Services | 0.00 | 168.75 | 0.00 | 0.00 | 0.00 | 250.00 | 0.00 | 0.00 | 3.90 | 0.00 | 0.00 | 422.65 | 12.00 | -410.65 | -3422% |
| | Funeral & Burial Services | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | 100% |

MAINE TOWNSHIP GENERAL ASSISTANCE FUND

| 9% | of the year remaining | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | JAN | YTD DISBURSE | BUDGET | BALANCE | % Left |
|----|-----------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|-------------------|-------------------|------------|
| | Tuesday, February 18, 2020 | 09:40:55 AM | | | | | | | | | | | | | | |
| | Client Utilities | 961.08 | 786.31 | 808.20 | 487.40 | 752.78 | 1,291.95 | 1,354.55 | 1,081.56 | 1,187.00 | 1,051.08 | 1,048.77 | 10,810.68 | 7,569.00 | -3,241.68 | -43% |
| | Shelter-Rent | 4,951.66 | 5,232.22 | 4,877.22 | 4,944.22 | 6,510.22 | 7,560.22 | 7,678.22 | 6,876.81 | 6,158.81 | 7,834.73 | 7,607.22 | 70,231.55 | 64,281.00 | -5,950.55 | -9% |
| | Ambulance Paramedic | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | 100% |
| | Food/Pers essentials | 6,000.00 | 6,000.00 | 0.00 | 0.00 | 6,000.00 | 7,500.00 | 0.00 | 7,500.00 | 0.00 | 7,500.00 | 0.00 | 40,500.00 | 42,555.00 | 2,055.00 | 5% |
| | Transport/Clothing | 1,894.00 | 1,854.00 | 1,675.00 | 1,760.00 | 2,080.00 | 2,325.00 | 2,191.46 | 1,951.45 | 2,160.00 | 2,375.00 | 2,552.02 | 22,817.93 | 21,069.00 | -1,748.93 | -8% |
| | Transient | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1.00 | 1.00 | 100% |
| | Catastro. Med. Insurance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5,100.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5,100.00 | 4,080.00 | -1,020.00 | -25% |
| | Total | 13,901.74 | 14,136.28 | 7,360.42 | 7,191.62 | 17,378.90 | 24,327.17 | 11,230.23 | 17,409.82 | 9,509.71 | 19,360.81 | 11,208.01 | 153,014.71 | 141,878.00 | -11,136.71 | -8% |
| | | | | | | | | | | | | | | | | |
| | TOTAL OPERATING EXPENSES | 48,992.40 | 46,237.81 | 58,641.35 | 39,341.06 | 50,608.71 | 62,626.61 | 44,302.12 | 64,443.89 | 55,160.36 | 51,952.35 | 45,881.10 | 568,187.76 | 604,022.00 | 35,834.24 | 6% |

MAINE TOWNSHIP ROAD AND BRIDGE FUND

9% of the year remaining MAR APR MAY JUN JUL AUG SEP OCT NOV DEC JAN YTD DISBURSE BUDGET BALANCE % Left

REVENUE

| | | | | | | | | | | | | | | | |
|----------------------------|-------------------|------------------|------------------|-----------------|-------------------|-------------------|-----------------|------------------|------------------|-----------------|------------------|---------------------|---------------------|-------------------|------------|
| Property Tax | 735,875.84 | 28,220.37 | 11,279.81 | 0.00 | 399,027.71 | 502,578.99 | 5,408.74 | 7,044.88 | 2,479.85 | 1,707.52 | 0.00 | 1,693,623.71 | 1,902,125.00 | 208,501.29 | 11% |
| Other Income | 5,213.86 | 400.00 | 10,011.02 | 1,160.33 | 500.00 | 14,588.02 | 300.00 | 654.00 | 9,832.91 | 675.00 | 4,644.15 | 47,979.29 | 55,780.00 | 7,800.71 | 14% |
| Interest Income | 795.16 | 853.25 | 831.67 | 761.55 | 800.32 | 859.02 | 852.86 | 759.07 | 659.98 | 667.93 | 653.96 | 8,494.77 | 3,618.00 | -4,876.77 | -135% |
| Permit Fees | 0.00 | 425.00 | 0.00 | 2,476.75 | 1,375.00 | 850.00 | 650.00 | 250.00 | 425.00 | 175.00 | 25.00 | 6,651.75 | 14,068.00 | 7,416.25 | 53% |
| Persnl Prop Replacement Tx | 0.00 | 16,961.19 | 20,620.68 | 0.00 | 12,179.98 | 1,461.11 | 0.00 | 21,198.23 | 0.00 | 3,520.38 | 12,872.47 | 88,814.04 | 73,033.00 | -15,781.04 | -22% |
| NET REVENUE | 741,884.86 | 46,859.81 | 42,743.18 | 4,398.63 | 413,883.01 | 520,337.14 | 7,211.60 | 29,906.18 | 13,397.74 | 6,745.83 | 18,195.58 | 1,845,563.56 | 2,048,624.00 | 203,060.44 | 10% |

EXPENSES

GENERAL ROAD FUND-ADMINISTRATIVE

| | | | | | | | | | | | | | | | |
|---------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------------|-------------------|------------------|------------|
| Admin Salary Expense | 4,659.48 | 4,659.48 | 6,989.22 | 5,498.36 | 4,892.46 | 4,892.46 | 4,892.46 | 4,892.46 | 7,338.69 | 4,892.46 | 4,892.46 | 58,499.99 | 64,000.00 | 5,500.01 | 9% |
| Health Insurance | 9,520.80 | 12,166.19 | 12,236.63 | 11,918.87 | 11,770.28 | 11,770.28 | 7,733.09 | 10,157.78 | 10,424.55 | 10,925.06 | 10,424.55 | 119,048.08 | 153,800.00 | 34,751.92 | 23% |
| Life Insurance | 55.60 | 83.40 | 97.30 | 83.40 | 87.18 | 87.18 | 87.18 | 87.18 | 87.18 | 87.18 | 87.18 | 929.96 | 1,200.00 | 270.04 | 23% |
| Dental Insurance | 559.00 | 129.00 | 1,820.50 | 564.00 | 36.00 | 45.50 | 464.50 | 0.00 | 45.50 | 163.50 | 0.00 | 3,827.50 | 5,000.00 | 1,172.50 | 23% |
| Alcohol & Drug Testing | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 450.00 | 0.00 | 0.00 | 450.00 | 540.00 | 90.00 | 17% |
| Payroll Service | 323.36 | 334.36 | 505.95 | 370.44 | 352.30 | 337.30 | 337.30 | 352.30 | 505.95 | 337.30 | 483.10 | 4,239.66 | 4,500.00 | 260.34 | 6% |
| Accounting Services | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,675.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,675.00 | 2,500.00 | 825.00 | 33% |
| Conferences Meetings | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 28.80 | 0.00 | 0.00 | 0.00 | 0.00 | 28.80 | 1,000.00 | 971.20 | 97% |
| Dues Subscriptions | 0.00 | 0.00 | 250.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 250.00 | 550.00 | 300.00 | 55% |
| Legal Services | 0.00 | 0.00 | 320.00 | 315.00 | 4,800.00 | 0.00 | 0.00 | 45.00 | 0.00 | 0.00 | 0.00 | 5,480.00 | 12,000.00 | 6,520.00 | 54% |
| Mileage Travel Expense | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 40.00 | 0.00 | 0.00 | 0.00 | 40.00 | 500.00 | 460.00 | 92% |
| Municipal Replacement Tax | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 35,000.00 | 35,000.00 | 100% |
| Postage | 0.00 | 0.00 | 23.30 | 0.00 | 8.50 | 55.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 86.80 | 175.00 | 88.20 | 50% |
| Printing Publishing | 0.00 | 1,323.51 | 234.35 | 1,534.46 | 0.00 | 0.00 | 1,323.51 | 0.00 | 0.00 | 1,369.34 | 0.00 | 5,785.17 | 6,000.00 | 214.83 | 4% |
| Telephone | 459.93 | 598.96 | 597.35 | 685.46 | 600.81 | 601.52 | 603.38 | 934.97 | 293.74 | 456.98 | 221.82 | 6,054.92 | 6,500.00 | 445.08 | 7% |
| Training | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 50.93 | 0.00 | 50.93 | 400.00 | 349.07 | 87% |
| Miscellaneous | 0.00 | 0.00 | 0.00 | 112.35 | -6.61 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 105.74 | 300.00 | 194.26 | 65% |
| Office Supplies | 0.00 | 21.15 | 88.06 | 180.13 | 0.00 | 136.09 | 0.00 | 145.52 | 121.54 | 0.00 | 0.00 | 692.49 | 1,500.00 | 807.51 | 54% |
| Office Equipment | 0.00 | 0.00 | 111.99 | 0.00 | 0.00 | 11.21 | -1,550.00 | 0.00 | 0.00 | 1,426.87 | 0.00 | 0.07 | 5,000.00 | 4,999.93 | 100% |
| Total | 15,578.17 | 19,316.05 | 23,274.65 | 21,262.47 | 22,540.92 | 19,611.54 | 13,920.22 | 16,655.21 | 19,267.15 | 19,709.62 | 16,109.11 | 207,245.11 | 300,465.00 | 93,219.89 | 31% |

GENERAL ROAD FUND-MAINTENANCE

| | | | | | | | | | | | | | | | |
|--------------------------|-----------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|-----------|-----------|------------|-----------|------|
| Maint Salary Expense | 16,015.40 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 27,715.85 | 32,091.40 | 75,822.65 | 130,000.00 | 54,177.35 | 42% |
| Maintenance-Uniforms | 827.59 | 230.77 | 600.97 | 0.00 | 0.00 | 0.00 | 265.48 | 0.00 | 0.00 | 658.53 | 0.00 | 2,583.34 | 3,000.00 | 416.66 | 14% |
| Building Maintenance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,184.60 | 660.00 | 0.00 | 0.00 | 1,844.60 | 4,000.00 | 2,155.40 | 54% |
| Equipment Leasing Maint | 1,027.60 | 1,874.64 | 2,955.16 | 7,551.97 | 1,940.09 | 97.31 | 7,392.82 | 7,290.41 | 2,553.21 | 10,718.00 | 2,279.47 | 45,680.68 | 85,000.00 | 39,319.32 | 46% |
| Landfill Charges - GRF | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 500.00 | 500.00 | 100% |
| Rentals | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,000.00 | 3,000.00 | 100% |
| Street Lighting | 0.00 | 4,565.16 | 5,020.96 | 4,512.18 | 4,523.02 | 4,731.29 | 4,658.09 | 4,447.30 | 4,960.61 | 4,583.13 | 49.47 | 42,051.21 | 53,500.00 | 11,448.79 | 21% |
| Tree Removal & Spraying | 0.00 | 391.50 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 14,000.00 | 14,391.50 | 20,000.00 | 5,608.50 | 28% |
| Utilities | 994.79 | 61.63 | 890.55 | 312.96 | 272.11 | 572.08 | 348.01 | 437.38 | 416.22 | 709.36 | 841.98 | 5,857.07 | 9,000.00 | 3,142.93 | 35% |
| Tree Replacement Program | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,000.00 | 1,000.00 | 100% |
| Gasoline Oil | 375.99 | 1,119.23 | 1,594.23 | 2,190.18 | 523.04 | 1,337.60 | 2,286.21 | 1,221.88 | 4,008.09 | 1,312.02 | 1,633.07 | 17,601.54 | 30,000.00 | 12,398.46 | 41% |

MAINE TOWNSHIP ROAD AND BRIDGE FUND

| 9% | of the year remaining | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | JAN | YTD DISBURSE | BUDGET | BALANCE | % Left |
|----|--------------------------------------|-----------|----------|-----------|-----------|----------|----------|-----------|-----------|-----------|-----------|-----------|--------------|------------|------------|--------|
| | Building & Oper Sup Mat 1 | 0.00 | 299.71 | 0.00 | 0.00 | 253.26 | 141.29 | 468.60 | 85.22 | 1,864.96 | 945.86 | 0.00 | 4,058.90 | 7,000.00 | 2,941.10 | 42% |
| | Maint Equip & Small Tools | 0.00 | 112.12 | 31.93 | 271.00 | 477.25 | 208.67 | 0.00 | 0.00 | 170.21 | 15.94 | 3,246.27 | 4,533.39 | 10,000.00 | 5,466.61 | 55% |
| | Supplies (Equipment) | 619.46 | 637.44 | 269.95 | 579.37 | 183.10 | 117.83 | 1,603.14 | 732.76 | 489.44 | 601.00 | 291.03 | 6,124.52 | 25,000.00 | 18,875.48 | 76% |
| | Supplies Roads GRF | 0.00 | 32.33 | 190.91 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 236.00 | 459.24 | 4,500.00 | 4,040.76 | 90% |
| | Supplies Snow Removal | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 18,765.55 | 8,361.16 | 9,688.57 | 36,815.28 | 65,000.00 | 28,184.72 | 43% |
| | Total | 19,860.83 | 9,324.53 | 11,554.66 | 15,417.66 | 8,171.87 | 7,206.07 | 17,022.35 | 15,399.55 | 33,888.29 | 55,620.85 | 64,357.26 | 257,823.92 | 450,500.00 | 192,676.08 | 43% |

PERMANENT ROAD FUND

| | | | | | | | | | | | | | | | | |
|--|-------------------------------|-----------|-----------|-----------|-----------|-----------|------------|-----------|-----------|-----------|----------|----------|------------|------------|------------|-----|
| | Labor On Roads | 13,003.09 | 25,827.39 | 40,899.62 | 32,425.46 | 28,139.65 | 30,001.78 | 27,771.32 | 41,543.85 | 43,921.01 | 0.00 | 0.00 | 283,533.17 | 290,000.00 | 6,466.83 | 2% |
| | Drainage | 0.00 | 0.00 | 0.00 | 534.00 | 2,022.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,556.00 | 10,000.00 | 7,444.00 | 74% |
| | Engineering Services | 0.00 | 2,150.00 | 4,611.25 | 5,555.64 | 3,647.12 | 1,257.54 | 2,889.84 | 0.00 | -2,863.00 | 0.00 | 70.00 | 17,318.39 | 40,000.00 | 22,681.61 | 57% |
| | Landfill Charges - PRF | 0.00 | 0.00 | 1,135.75 | 979.80 | 365.00 | 335.25 | 373.28 | 333.00 | 365.00 | 2,063.25 | 1,529.20 | 7,479.53 | 10,000.00 | 2,520.47 | 25% |
| | Project Expenses | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,232.56 | 1,232.56 | 3,500.00 | 2,267.44 | 65% |
| | Maintenance Roads | 0.00 | 0.00 | 0.00 | 3,688.02 | 4,755.00 | 434,845.69 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 443,288.71 | 405,000.00 | -38,288.71 | -9% |
| | Road Improvement Fund | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 42,952.62 | 0.00 | 48,257.50 | 6,975.00 | 0.00 | 0.00 | 98,185.12 | 150,000.00 | 51,814.88 | 35% |
| | Supplies / Roads PRF | 50.50 | 815.68 | 172.84 | 1,678.30 | 1,898.73 | 2,240.61 | 2,000.65 | 2,167.15 | 306.18 | 1,121.95 | 25.95 | 12,478.54 | 45,000.00 | 32,521.46 | 72% |
| | Total | 13,053.59 | 28,793.07 | 46,819.46 | 44,861.22 | 40,827.50 | 511,633.49 | 33,035.09 | 92,301.50 | 48,704.19 | 3,185.20 | 2,857.71 | 866,072.02 | 953,500.00 | 87,427.98 | 9% |

EQUIPMENT & BUILDING FUND

| | | | | | | | | | | | | | | | | |
|--|-------------------------|----------|----------|----------|------------|----------|----------|-------------|----------|----------|----------|----------|-----------|------------|------------|-----|
| | Equipment | 730.00 | 0.00 | 0.00 | 202,981.89 | 0.00 | 0.00 | -167,548.00 | -720.95 | 0.00 | 0.00 | 0.00 | 35,442.94 | 225,000.00 | 189,557.06 | 84% |
| | Building | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5,461.00 | 5,461.00 | 15,000.00 | 9,539.00 | 64% |
| | Storage Building | 1,403.75 | 2,860.29 | 1,473.93 | 1,473.93 | 1,473.93 | 1,473.93 | 1,473.93 | 1,473.93 | 1,473.93 | 1,473.93 | 1,473.93 | 17,529.41 | 19,500.00 | 1,970.59 | 10% |
| | Total | 2,133.75 | 2,860.29 | 1,473.93 | 204,455.82 | 1,473.93 | 1,473.93 | -166,074.07 | 752.98 | 1,473.93 | 1,473.93 | 6,934.93 | 58,433.35 | 259,500.00 | 201,066.65 | 77% |

SOCIAL SECURITY FUND

| | | | | | | | | | | | | | | | | |
|--|------------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|-----------|----------|-----|
| | Social Security | 2,502.47 | 2,258.24 | 3,580.24 | 2,833.64 | 2,455.45 | 2,596.14 | 2,430.50 | 3,630.97 | 3,835.91 | 2,422.99 | 2,757.71 | 31,304.26 | 37,500.00 | 6,195.74 | 17% |
| | Total | 2,502.47 | 2,258.24 | 3,580.24 | 2,833.64 | 2,455.45 | 2,596.14 | 2,430.50 | 3,630.97 | 3,835.91 | 2,422.99 | 2,757.71 | 31,304.26 | 37,500.00 | 6,195.74 | 17% |

INSURANCE FUND

| | | | | | | | | | | | | | | | | |
|--|-----------------------------------|------|------|-----------|------|------|------|------|------|------|------|-------|-----------|-----------|--------|------|
| | Workmans Compensation | 0.00 | 0.00 | 19,112.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 19,112.00 | 19,112.00 | 0.00 | 0% |
| | Unemployment Insurance | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 535.00 | 535.00 | 100% |
| | Gen Ins Liability Ins Bond | 0.00 | 0.00 | 38,019.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 96.15 | 38,115.15 | 38,019.00 | -96.15 | 0% |
| | Total | 0.00 | 0.00 | 57,131.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 96.15 | 57,227.15 | 57,666.00 | 438.85 | 1% |

IL MUNICIPAL RETIREMENT FUND

| | | | | | | | | | | | | | | | | |
|--|-------------------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|-----------|-----------|------|
| | IMRF | 3,590.07 | 3,249.90 | 5,104.95 | 4,042.68 | 3,521.22 | 3,719.73 | 3,481.96 | 3,467.82 | 5,464.28 | 3,476.04 | 5,003.87 | 44,122.52 | 60,000.00 | 15,877.48 | 26% |
| | IMRF Employer ERI Cost | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,000.00 | 1,000.00 | 100% |
| | Total | 3,590.07 | 3,249.90 | 5,104.95 | 4,042.68 | 3,521.22 | 3,719.73 | 3,481.96 | 3,467.82 | 5,464.28 | 3,476.04 | 5,003.87 | 44,122.52 | 61,000.00 | 16,877.48 | 28% |

| | | | | | | | | | | | | | | | | |
|--|---------------------------------|-----------|-----------|------------|------------|-----------|------------|------------|------------|------------|-----------|-----------|--------------|--------------|------------|-----|
| | TOTAL OPERATING EXPENSES | 56,718.88 | 65,802.08 | 148,938.89 | 292,873.49 | 78,990.89 | 546,240.90 | -96,183.95 | 132,208.03 | 112,633.75 | 85,888.63 | 98,116.74 | 1,522,228.33 | 2,120,131.00 | 597,902.67 | 28% |
| | | | | | | | | | | | | | | | | |

MOTION TO APPROVE PAYROLL FOR PAYDATES OF FEBRUARY 7, 2020
AND FEBRUARY 21 2020 AND ROAD DISTRICT CHECKS #21224
THROUGH CHECK #21259 IN THE AMOUNT OF \$161,980.85.

Maine Township Road & Bridge Fund
FEBRUARY 2020

| <u>Check #</u> | <u>Date</u> | <u>Name</u> | <u>Description</u> | <u>Amount</u> |
|----------------|-------------|-----------------------------------|------------------------------------|---------------|
| 21224 | Feb 1 | The Lincoln National | Employers Paid Life Insurance | 87.18 |
| 21225 | Feb 1 | Blue Cross Blue Shield of IL | February Health Insurance | 10,958.09 |
| 21226 | Feb 1 | The Lincoln National | Voluntary Life Insurance | 113.56 |
| 21227 | Feb 1 | Vision Service Plan (IL) | VSP Voluntary Vision Insurance | 17.16 |
| Wire | Feb 7 | Federal Electronic Payroll System | Federal Taxes | 5,198.15 |
| Wire | Feb 7 | Illinois Department of Revenue | State Taxes | 854.81 |
| S/C | Feb 7 | Paychex | Service Fee | 168.65 |
| Dir.Deposit | Feb 7 | Richard A Brandes | Payroll Check | 2,190.50 |
| Dir.Deposit | Feb 7 | Peter Douvalakis | Payroll Check | 3,151.10 |
| Dir.Deposit | Feb 7 | Jason D Fox | Payroll Check | 1,870.90 |
| Dir.Deposit | Feb 7 | Dawne Scheel Hayman | Payroll Check | 1,333.79 |
| Dir.Deposit | Feb 7 | Peter A Jimenez | Payroll Check | 1,883.07 |
| Dir.Deposit | Feb 7 | Justin E Mac Intyre | Payroll Check | 2,148.18 |
| Wire | Feb 7 | IMRF | Illinois Municipal Retirement Fund | 6,765.71 |
| 21228 | Feb 11 | Nicor Gas | Service at Garage 12/16 - 1/15/20 | 501.05 |
| 21229 | Feb 18 | Verizon Wireless | Telephone Communication | 207.22 |
| Wire | Feb 21 | Federal Electronic Payroll System | Federal Taxes | 5,138.54 |
| Wire | Feb 21 | Illinois Department of Revenue | State Taxes | 841.95 |
| S/C | Feb 21 | Paychex | Service Fee | 168.65 |
| Dir.Deposit | Feb 21 | Richard A Brandes | Payroll Check | 2,131.95 |
| Dir.Deposit | Feb 21 | Peter Douvalakis | Payroll Check | 3,229.78 |
| Dir.Deposit | Feb 21 | Jason D Fox | Payroll Check | 1,900.84 |
| Dir.Deposit | Feb 21 | Dawne Scheel Hayman | Payroll Check | 1,333.79 |
| Dir.Deposit | Feb 21 | Peter A Jimenez | Payroll Check | 1,917.01 |
| Dir.Deposit | Feb 21 | Justin E Mac Intyre | Payroll Check | 1,855.04 |
| 21230 | Feb 25 | A T & T | Telephone & Communications | 62.82 |
| 21231 | Feb 25 | Bonnell Industries Inc. | Equipment Maintenance | 313.64 |
| 21232 | Feb 25 | Cargill Inc. | Supplies Snow Removal | 12,391.77 |
| 21233 | Feb 25 | Comed - Traffic Signals | Street Lighting | 50.52 |
| 21234 | Feb 25 | Conserv FS | Fuel | 2,388.15 |
| 21235 | Feb 25 | Currie Motors Fleet | Equipment | 60,126.00 |
| 21236 | Feb 25 | Damiano Diesel Service | Repairs | 4,435.85 |
| 21237 | Feb 25 | Des Plaines Material & Supply | Supplies | 25.95 |
| 21238 | Feb 25 | Domestic Uniform Rental | Building | 76.00 |
| 21239 | Feb 25 | Peter Douvalakis | Business use of Personal Phone | 50.00 |
| 21240 | Feb 25 | Grainger Inc. | Building & Operating Supplies | 735.04 |
| 21241 | Feb 25 | Capital One Commercial | Building & Operating Supplies | 7.76 |
| 21242 | Feb 25 | Healy Asphalt Co LLC | Supplies for Road | 357.00 |
| 21243 | Feb 25 | Home Depot Credit Services | Shop Tools & Supplies | 3,490.28 |
| 21244 | Feb 25 | Illinois Public Works | 2020 Dues & Subscriptions | 250.00 |

| | | | | |
|-------|--------|-----------------------------------|---------------------------------|----------|
| 21245 | Feb 25 | Interstate Billing Service Inc. | Equipment Maintenance | 2,667.60 |
| 21246 | Feb 25 | Lorusso Cement Contractors Inc. | Road Improvement Fund | 4,772.51 |
| 21247 | Feb 25 | Macmunnis Inc AAF Com Ed | Offsite Storage Building | 1,473.93 |
| 21248 | Feb 25 | Maine Township-Town Fund | January 2020 Dental Expense | 225.50 |
| 21249 | Feb 25 | Metro Federal Credit Union | Equipment Leasing & Maintenance | 2,637.37 |
| 21250 | Feb 25 | Napa Auto Parts-Des Plaines | Equipment Supplies & Parts | 372.95 |
| 21251 | Feb 25 | Runco Office Supply | Office Supplies | 41.97 |
| 21252 | Feb 25 | Security Benefit | Deferred Comp Contributions | 890.00 |
| 21253 | Feb 25 | Spaceco Inc. | Engineering Services | 225.00 |
| 21254 | Feb 25 | State Treasurer | Street Lighting | 341.64 |
| 21255 | Feb 25 | Thunder Remodeling | Building | 1,975.00 |
| 21256 | Feb 25 | Twp Highway Comm of IL | 2020 Annual Dues | 60.00 |
| 21257 | Feb 25 | Traffic Control & Protection Inc. | Supplies for the Road | 3,770.00 |
| 21258 | Feb 25 | West Side Tractor Sales | Equipment Supplies & Parts | 925.56 |
| 21259 | Feb 25 | Acuity Specialty Products Inc. | Building & Operating Supplies | 874.37 |

\$ 161,980.85

We the undersigned members of the Board of Trustees of Maine Township, do hereby certify that we have examined the Payroll for Paydates of February 7, 2020, and February 21, 2020 and Road District Checks #21224 through Checks #21259 and authorize the Supervisor to issue Checks in payment.

WITNESS OUR HANDS AND SEALS THIS 25TH DAY OF FEBRUARY, 2020

Supervisor

Attest:

Clerk

Trustees

MOTION TO APPROVE PAYROLL FOR PAYDATES OF AND FEBRUARY 7, 2020,
AND FEBRUARY_21, 2020 AND GENERAL TOWN FUND CHECKS #57502
THROUGH CHECK #57589 IN THE AMOUNT OF 347,658.74.

Maine Township General Town Fund
FEBRUARY 2020

| <u>Check #</u> | <u>Date</u> | <u>Name</u> | <u>Description</u> | <u>Amount</u> |
|----------------|-------------|-----------------------------------|---------------------------------|---------------|
| 57502 | Jan 29 | Aldi | Gen. Assistance Food Gift Cards | 7,500.00 |
| 57503 | Feb 1 | Aflac | Aflac | 98.66 |
| 57504 | Feb 1 | Blue Cross Blue Shield | Health Insurance | 69,010.80 |
| 57505 | Feb 1 | NCPERS Group Life Ins. | IMRF Voluntary Life Insurance | 80.00 |
| 57506V | Feb 1 | VOID | Void | - |
| 57507V | Feb 1 | VOID | Void | - |
| 57508 | Feb 1 | Vision Service Plan (IL) | VSP Voluntary Vision Insurance | 160.63 |
| 57509 | Feb 1 | The Lincoln National | Voluntary Life Insurance | 111.54 |
| 57510 | Feb 1 | The Lincoln National | Employer Paid Life Insurance | 421.37 |
| 57511 | Feb 5 | Republic SVC #551 | Pick-Up Service 2/1-2/21 | 277.94 |
| 57512 | Feb 5 | NAMI-CCNS | Grant Payment 3 | 1,130.00 |
| 57513 | Feb 5 | Comcast | Internet & Fax 1/19-2/18 | 316.06 |
| 57514 | Feb 5 | Dish | Cable Service 1/26-2/25 | 53.04 |
| Wire | Feb 7 | IMRF | IL Municipal Retirement Fund | 23,350.74 |
| Wire | Feb 7 | Federal Electronic Payroll System | Federal Taxes | 15,471.47 |
| Wire | Feb 7 | Illinois Department of Revenue | State Taxes | 2,978.25 |
| S/C | Feb 7 | Paychex | Service Fee | 362.12 |
| 3448 | Feb 7 | Susan Moylan Krey | Payroll | 946.63 |
| 3449 | Feb 7 | Walter Kazmierczak | Payroll | 4,412.03 |
| 3450 | Feb 7 | David A. Carrabotta | Payroll | - |
| 3451 | Feb 7 | Dorothy D. Moran | Payroll | 552.74 |
| Dir.Deposit | Feb 7 | Laura J. Morask | Payroll | 685.27 |
| Dir.Deposit | Feb 7 | Peter W. Gialamas | Payroll | 316.39 |
| Dir.Deposit | Feb 7 | Claire R. McKenzie | Payroll | 434.81 |
| Dir.Deposit | Feb 7 | Kimberly Jones | Payroll | 416.73 |
| Dir.Deposit | Feb 7 | Susan Kelly Sweeney | Payroll | 453.99 |
| Dir.Deposit | Feb 7 | Carol A. Langan | Payroll | 1,380.17 |
| Dir.Deposit | Feb 7 | Dayna E. Berman | Payroll | 2,686.44 |
| Dir.Deposit | Feb 7 | Denise M. Jajko | Payroll | 1,041.32 |
| Dir.Deposit | Feb 7 | Doriene K. Prorak | Payroll | 1,424.69 |
| Dir.Deposit | Feb 7 | Jessica M. Fox | Payroll | 804.89 |
| Dir.Deposit | Feb 7 | Marty Cook | Payroll | 722.45 |
| Dir.Deposit | Feb 7 | Michael A. Samaan | Payroll | 1,432.51 |
| Dir.Deposit | Feb 7 | Nader A. Ghazaleh Sr. | Payroll | 1,106.94 |
| Dir.Deposit | Feb 7 | Nicholas W. Kanehl | Payroll | 889.22 |
| Dir.Deposit | Feb 7 | Robert M. Carrozza | Payroll | 136.82 |
| Dir.Deposit | Feb 7 | Ronald R. Bartsch | Payroll | 128.91 |
| Dir.Deposit | Feb 7 | Stephen T. Basista | Payroll | 330.40 |

| | | | | |
|-------------|--------|-----------------------------------|----------------------------------|-----------|
| Dir.Deposit | Feb 7 | Terrence Donnelly | Payroll | 450.06 |
| Dir.Deposit | Feb 7 | Tracy D. Cummings | Payroll | 1,040.90 |
| Dir.Deposit | Feb 7 | Victoria K. Rizzo | Payroll | 1,705.29 |
| Dir.Deposit | Feb 7 | Debra A. Babich | Payroll | 1,401.03 |
| Dir.Deposit | Feb 7 | Elizabeth J. Coy | Payroll | 1,281.02 |
| Dir.Deposit | Feb 7 | Faris E. Dababneh | Payroll | 1,047.84 |
| Dir.Deposit | Feb 7 | Mary Dolores Phillips | Payroll | 789.54 |
| Dir.Deposit | Feb 7 | Anne M. Kolpak-Camarrano | Payroll | 1,289.68 |
| Dir.Deposit | Feb 7 | Anna E. Lydka | Payroll | 1,537.87 |
| Dir.Deposit | Feb 7 | Branka Mackic-Aleksic | Payroll | 882.36 |
| Dir.Deposit | Feb 7 | Kristina A. Christie | Payroll | 953.01 |
| Dir.Deposit | Feb 7 | Kristen E. Herdegen | Payroll | 1,215.03 |
| Dir.Deposit | Feb 7 | Naomi J. Bowman | Payroll | 1,148.02 |
| Dir.Deposit | Feb 7 | Richard D. Lyon | Payroll | 2,156.56 |
| Dir.Deposit | Feb 7 | Karen A. Cohen | Payroll | 1,151.79 |
| Dir.Deposit | Feb 7 | Marie C. Dachniwsky | Payroll | 1,440.31 |
| Dir.Deposit | Feb 7 | Monika Jaroszewicz | Payroll | 1,325.45 |
| Dir.Deposit | Feb 7 | Oksana T. Bukaczyk | Payroll | 1,135.37 |
| Dir.Deposit | Feb 7 | Therese A. Tully | Payroll | 1,516.92 |
| Dir.Deposit | Feb 7 | Catherine Fredericksen | Payroll | 186.46 |
| Dir.Deposit | Feb 7 | Rosalind Luburich | Payroll | 559.78 |
| Dir.Deposit | Feb 7 | Wieslawa Tytko | Payroll | 1,641.39 |
| Dir.Deposit | Feb 7 | John Bennett | Payroll | 155.19 |
| 57515 | Feb 11 | Access One, Inc. | Alarms & Fax 2/1-2/29 | 196.23 |
| 57516 | Feb 11 | Comed | Electricity 1/7-2/6 | 166.66 |
| 57517 | Feb 11 | Nicor Gas | Commercial Heat 12/11/19-1/12/20 | 877.62 |
| 57518 | Feb 11 | Nicor Gas | Commercial Heat 12/16/19-1/14/20 | 151.58 |
| Wire | Feb 14 | Paychex Time Attendance Fee | Payroll Administration Fee | 622.55 |
| Wire | Feb 21 | Federal Electronic Payroll System | Federal Taxes | 14,237.69 |
| Wire | Feb 21 | Illinois Department of Revenue | State Taxes | 2,741.71 |
| S/C | Feb 21 | Paychex | Service Fee | 339.07 |
| 3452 | Feb 21 | Susan Moylan Krey | Payroll | 946.63 |
| 3453 | Feb 21 | Dorothy D. Moran | Payroll | 440.73 |
| Dir.Deposit | Feb 21 | Laura J. Morask | Payroll | 685.27 |
| Dir.Deposit | Feb 21 | Peter W. Gialamas | Payroll | 316.39 |
| Dir.Deposit | Feb 21 | Carol A. Langan | Payroll | 1,380.17 |
| Dir.Deposit | Feb 21 | Dayna E. Berman | Payroll | 2,686.44 |
| Dir.Deposit | Feb 21 | Denise M. Jajko | Payroll | 846.10 |
| Dir.Deposit | Feb 21 | Doriene K. Prorak | Payroll | 1,424.69 |
| Dir.Deposit | Feb 21 | Jessica M. Fox | Payroll | 880.54 |
| Dir.Deposit | Feb 21 | Marty Cook | Payroll | 661.99 |
| Dir.Deposit | Feb 21 | Michael A. Samaan | Payroll | 1,432.51 |

| | | | | |
|-------------|--------|----------------------------------|--------------------------------|----------|
| Dir.Deposit | Feb 21 | Nader A. Ghazaleh Sr. | Payroll | 1,106.94 |
| Dir.Deposit | Feb 21 | Nicholas W. Kanehl | Payroll | 894.80 |
| Dir.Deposit | Feb 21 | Robert M. Carrozza | Payroll | 219.28 |
| Dir.Deposit | Feb 21 | Ronald R. Bartsch | Payroll | 135.47 |
| Dir.Deposit | Feb 21 | Stephen T. Basista | Payroll | 340.27 |
| Dir.Deposit | Feb 21 | Terrence Donnelly | Payroll | 447.35 |
| Dir.Deposit | Feb 21 | Tracy D. Cummings | Payroll | 1,040.90 |
| Dir.Deposit | Feb 21 | Victoria K. Rizzo | Payroll | 1,705.29 |
| Dir.Deposit | Feb 21 | Debra A. Babich | Payroll | 1,401.03 |
| Dir.Deposit | Feb 21 | Elizabeth J. Coy | Payroll | 1,281.02 |
| Dir.Deposit | Feb 21 | Faris E. Dababneh | Payroll | 1,047.84 |
| Dir.Deposit | Feb 21 | Mary Dolores Phillips | Payroll | 797.69 |
| Dir.Deposit | Feb 21 | Anne M. Kolpak-Camarrano | Payroll | 1,289.68 |
| Dir.Deposit | Feb 21 | Anna E. Lydka | Payroll | 2,647.19 |
| Dir.Deposit | Feb 21 | Branka Mackic-Aleksic | Payroll | 882.36 |
| Dir.Deposit | Feb 21 | Kristina A. Christie | Payroll | 953.01 |
| Dir.Deposit | Feb 21 | Kristen E. Herdegen | Payroll | 1,215.03 |
| Dir.Deposit | Feb 21 | Naomi J. Bowman | Payroll | 1,148.02 |
| Dir.Deposit | Feb 21 | Richard D. Lyon | Payroll | 2,156.56 |
| Dir.Deposit | Feb 21 | Karen A. Cohen | Payroll | 1,151.79 |
| Dir.Deposit | Feb 21 | Marie C. Dachniwsky | Payroll | 1,440.31 |
| Dir.Deposit | Feb 21 | Monika Jaroszewicz | Payroll | 1,325.45 |
| Dir.Deposit | Feb 21 | Oksana T. Bukaczyk | Payroll | 1,135.37 |
| Dir.Deposit | Feb 21 | Therese A. Tully | Payroll | 1,516.92 |
| Dir.Deposit | Feb 21 | Catherine Fredericksen | Payroll | 559.17 |
| Dir.Deposit | Feb 21 | Rosalind Luburich | Payroll | 758.76 |
| Dir.Deposit | Feb 21 | Wieslawa Tytko | Payroll | 1,641.39 |
| Dir.Deposit | Feb 21 | John Bennett | Payroll | 119.14 |
| 57519 | Feb 25 | American Charge Service | Mainelines Vouchers | 440.00 |
| 57520 | Feb 25 | Ancel Gling P.C. | Corporate Legal Fees | 5,688.75 |
| 57521 | Feb 25 | Anderson Lock Company Ltd. | Repair of Front Entry Doors | 204.00 |
| 57522 | Feb 25 | Anderson Pest Solutions | 2/20 Monthly Pest Service | 96.05 |
| 57523 | Feb 25 | Angie's Boxing Garage | Recovery Connection Program | 600.00 |
| 57524 | Feb 25 | Aqua Illinois, Inc. | Water & Sewer 12/23/19-1/23/20 | 196.97 |
| 57525 | Feb 25 | Avenues to Independence | Grant Payment 11 & 12 | 8,180.00 |
| 57526 | Feb 25 | Barton Marketing Group | 1/20 Pre-Approved Activity | 1,275.00 |
| 57527 | Feb 25 | NAMI-CCNS | Grant Payment 4 | 1,130.00 |
| 57528 | Feb 25 | Bond, Dickson & Associates, P.C. | Jan. IMRF Legal Fees | 1,938.11 |
| 57529 | Feb 25 | Naomi Bowman-Reimbursement | Mileage Reimbursement | 57.73 |
| 57530 | Feb 25 | Center for Enriched Living | Grant Payment 2 | 980.00 |
| 57531 | Feb 25 | The Center of Concern | Grant Payment 12 | 3,341.00 |
| 57532 | Feb 25 | Kristina Christie-Reimbursement | Mileage, Meeting | 17.12 |

| | | | | |
|-------|--------|---------------------------------|--|-----------|
| 57533 | Feb 25 | Children's Advocacy Center | Grant Payment 4 | 985.00 |
| 57534 | Feb 25 | Comcast Business | BVE Phone Service 2/1-2/29 | 1,439.40 |
| 57535 | Feb 25 | Comcast Cable | Monthly Service 2/17-3/16 | 144.17 |
| 57536 | Feb 25 | Comed | Electric Service 1/9-2/10 | 1,228.51 |
| 57537 | Feb 25 | Cook County Sheriff's | Vehicle Usage | 4,000.00 |
| 57538 | Feb 25 | Cook Cty Twp Assessors Assn. | Yearly Dues | 300.00 |
| 57539 | Feb 25 | Crossfit-88, Inc. | Recovery Connection Classes | 800.00 |
| 57540 | Feb 25 | David J. Shamrock | Amount Due for Fest Entertainment | 1,400.00 |
| 57541 | Feb 25 | Dependable Fire Equipment, Inc. | Annual Fire Inspection | 371.40 |
| 57542 | Feb 25 | District 63 Education | Grant Payment 11 & 12 | 3,750.00 |
| 57543 | Feb 25 | Evans, Marshall and Pease, P.C. | Accounting Services & Meetings | 2,495.00 |
| 57544 | Feb 25 | Fast Break Beverages, Inc. | Operating Supplies | 67.90 |
| 57545 | Feb 25 | Pete Feyerherd | AIMS Annual Maintenance | 550.00 |
| 57546 | Feb 25 | Fish | Grant Payment 4 | 1,200.00 |
| 57547 | Feb 25 | Garvey's Office Products | Office Supplies | 1,011.16 |
| 57548 | Feb 25 | Glenkirk/Keystone Foundation | Grant Payment 4 | 900.00 |
| 57549 | Feb 25 | The Harbour, Inc. | Grant Payment 4 | 1,450.00 |
| 57550 | Feb 25 | J&J Rental | Deposit Due for the Maine Fest | 1,000.00 |
| 57551 | Feb 25 | The Josselyn Center | Grant Payment 11 & 12 | 17,300.00 |
| 57552 | Feb 25 | Kim Cleland Yoga, LLC | Recovery Connection Programs | 360.00 |
| 57553 | Feb 25 | Kordick Electric Co., Inc. | Electric Work | 385.00 |
| 57554 | Feb 25 | Leyden Family Service | Grant Payment 11 & 12 | 9,369.00 |
| 57555 | Feb 25 | Life Span | Grant Payment 6 | 1,315.00 |
| 57556 | Feb 25 | Mailfinance | Postage Machine Lease 12/19/19-3/12/20 | 879.81 |
| 57557 | Feb 25 | Maryville Academy (dba) Family | Grant Payment 6 | 2,350.00 |
| 57558 | Feb 25 | MCYAF | Grant Payment 4 | 760.00 |
| 57559 | Feb 25 | Miracle House, Inc. | Grant Payment 2 | 2,700.00 |
| 57560 | Feb 25 | Susan Moylan Krey-Reimbursement | Mileage | 27.12 |
| 57561 | Feb 25 | Neofunds | Postage | 1,283.04 |
| 57562 | Feb 25 | Niles Flash Cab | Mainelines Vouchers | 635.00 |
| 57563 | Feb 25 | Northwest Casa | Grant Payment 2 | 1,000.00 |
| 57564 | Feb 25 | NW Suburban Day Care Ctr. | Grant Payment 12 | 3,550.00 |
| 57565 | Feb 25 | Older Adult Services | Grant Payment 4 | 1,315.00 |
| 57566 | Feb 25 | Open Communités | Grant Payment 2 | 550.00 |
| 57567 | Feb 25 | Park Ridge Stationers | Operating Supplies | 566.51 |
| 57568 | Feb 25 | Peer Services, Inc. | Grant Payment 5 & 6 | 3,167.00 |
| 57569 | Feb 25 | Presstech, Inc. | Maine Twp Maps | 648.00 |
| 57570 | Feb 25 | Search, Inc. | Grant Payment 2 | 700.00 |
| 57571 | Feb 25 | Security Benefit | Deferred Comp. Contributions | 1,590.00 |
| 57572 | Feb 25 | Turning Point Behavioral | Grant Payment 11 & 12 | 7,332.00 |
| 57573 | Feb 25 | United Dispatch | Mainelines Vouchers | 160.00 |
| 57574 | Feb 25 | Verizon Wireless-Admin | Telecommunications | 188.19 |

| | | | | |
|--------|--------|----------------------------|----------------------------------|----------------------|
| 57575 | Feb 25 | Warehouse Direct | Computer Tech Support | 3,528.00 |
| 57576V | Feb 25 | VOID | Void | - |
| 57577 | Feb 25 | Wings | Grant Payment 4 | 1,450.00 |
| 57578 | Feb 25 | Metro Federal Credit Union | Computer Tech Support | 2,217.74 |
| 57579V | Feb 25 | VOID | Void | - |
| 57580 | Feb 25 | Metro Federal Credit Union | Recovery Connection | 2,480.76 |
| 57581V | Feb 25 | VOID | Void | - |
| 57582V | Feb 25 | VOID | Void | - |
| 57583 | Feb 25 | Metro Federal Credit Union | Assessor-Conference-Meetings | 726.66 |
| 57584 | Feb 25 | Metro Federal Credit Union | Office Supplies | 289.98 |
| 57585 | Feb 25 | Metro Federal Credit Union | MaineStay-Special Programs | 451.28 |
| 57586V | Feb 25 | VOID | Void | - |
| 57587V | Feb 25 | VOID | Void | - |
| 57588 | Feb 25 | Metro Federal Credit Union | Operating Supplies, Vehicle Exp. | 1,847.69 |
| 57589 | Feb 25 | Metro Federal Credit Union | Code Enforcement Expenses | 269.25 |
| | | | | \$ 347,658.74 |

We the undersigned members of the Board of Trustees of Maine Township, do hereby certify that we have examined the Payroll for Paydates of February 7, 2020 and February 21, 2020 and General Town Fund Checks #57502 through Check #57589 and authorize the Supervisor issue Checks in payment.

WITNESS OUR HANDS AND SEALS THIS 25TH DAY OF FEBRUARY 2020.

Supervisor

Attest:

Clerk

Trustees

Phone:

E-mail:

Objectives

To obtain a position that utilizes my 30+ years of experience in design, construction, estimating, and project management.

Experience

I have worked in various roles in the power generation industry (nuclear and fossil), petroleum refineries, chemical facilities, paper mills, industrial, commercial, and governmental facilities.

Skills

| | | |
|---------------------------|------------------------|-----------------------|
| Project Management | Construction Support | Project Design |
| Client Interface | Contractor Supervision | Electrical |
| Project Scope Development | Safety Inspector | Instrument & Controls |
| Budget Development | Plant Support | Mechanical |
| Schedule Development | Outage Support | HVAC |
| Project Reporting | Staff Augmentation | AutoCad |
| Invoice Reconciliation | Installation Support | Microstation |

Education

Columbia College, Chicago, IL
Sound Engineering
Business Administration

Employment History

RT Patterson Co, Inc. September 2019 – present

Project Supervisor

On-Site Construction Supervision
Scheduling
Estimates
Coordination

Senior Electrical Designer

Field Support
Electrical Installation drawings
Equipment Layout
Electrical Installation
Raceway Layout
Conduit sizing and support details
Duct Bank sizing and details
Cable Tray installation
Cable Specification
Application
Sizing
Voltage drop calculations
Cable Schedule

Employment History (continued)

Aspen Technical Services September 2017 – 2019

Senior Electrical Designer

Electrical Installation drawings
Equipment Layout
Electrical Installation
Raceway Layout
Conduit sizing and support details
Duct Bank sizing and details
Cable Tray installation
Cable Schedule
Instrumentation and Controls
Installation Details

Sargent & Lundy March 2014 – July 2017, January 2007-June 2008

Senior Electrical Designer

Outage Support
Design Supervision
Design Review
Estimating
Electrical Installation drawings
Equipment Layout
Electrical Installation
Raceway Layout
Conduit sizing and support details
Duct Bank sizing and details
Cable Tray installation
Cable Schedule
Instrumentation and Controls
Installation Details
Loop Diagrams
Logic Diagrams

Hilco Sales, Inc. July 2008 –March 2014

Operations Manager

Estimating
Equipment Selection
Technical Specifications
Day to Day Operations Supervisor
Parts and Warehouse Operations

Employment History (continued)

American Graphics and Design July 1994 – January 2007

Senior Electrical Designer

- Outage Support
- Estimating
- Electrical Installation drawings
- Equipment Layout
- Electrical Installation
 - Raceway Layout
 - Conduit sizing and support details
 - Duct Bank sizing and details
 - Cable Tray installation
- Electrical Wiring
 - Point to Point Wiring
 - Single Line Diagrams
 - Schematic Drawings
 - Cable Schedule
- Instrumentation and Controls
 - Installation Details
 - Loop Diagrams
 - Logic Diagrams
 - Ladder Diagrams
- Mechanical Maintenance Procedures
- Fire Protection
 - Fire Zone maps
 - Area Classification

Morrison Construction September 2004-January 2006

Project Supervisor

- Outage Support
- Estimating
- Scheduling
- Construction Supervision

Castle Engineering March 1995 - July 1996

Electrical Designer

- Electrical Installation drawings
- Equipment Layout
- Electrical Installation
 - Raceway Layout
 - Conduit sizing and support details
 - Duct Bank sizing and details
 - Cable Tray installation
- Cable Schedule

Employment History (continued)

Vectra Technologies, Inc. May 1994 - March 1995

Electrical Designer

- Electrical Installation drawings
- Equipment Layout
- Electrical Installation
 - Raceway Layout
 - Conduit sizing and support details
 - Duct Bank sizing and details
 - Cable Tray installation
- Electrical Wiring
 - Point to Point Wiring
 - Single Line Diagrams
 - Schematic Drawings
 - Cable Schedule
- Instrumentation and Controls
 - Installation Details
 - Loop Diagrams
 - Logic Diagrams
 - Ladder Diagrams
- Fire Protection
 - Fire Zone maps
- AutoCad Developer
 - Standards
 - Production Applications
 - Instruction

Cygna Energy Services March 1993 - May 1994

Electrical Designer

- Outage Support
- Electrical Installation drawings
 - Equipment Layout
 - Electrical Installation
 - Raceway Layout
 - Conduit sizing and support details
 - Duct Bank sizing and details
 - Cable Tray installation
 - Cable Schedule

Employment History (continued)

ABB Impell Corp. August 1988 - March 1993

Senior Electrical Designer

Outage Support
Estimating
Electrical Installation drawings
Equipment Layout
Electrical Installation
Raceway Layout
Conduit sizing and support details
Duct Bank sizing and details
Cable Tray installation
Electrical Wiring
Point to Point Wiring
Single Line Diagrams
Schematic Drawings
Cable Schedule
Instrumentation and Controls
Installation Details
Loop Diagrams
Logic Diagrams
Ladder Diagrams
Fire Protection
Fire Zone maps
AutoCad Developer
Standards
Production Applications
Instruction

Project History

American Electric Power (AEP)

D. C. Cook, Bridgman, MI

American National Can Co.

Chicago Can Manufacturing Plant, Chicago, IL

CertainFeed

Asphalt Roofing Shingle Manufacturing Plant, Jonesville, MO

Asphalt Roofing Shingle Manufacturing Plant, Avery, OH

Citgo Refining

Citgo Refinery, Lemont, IL

Clark Refining & Marketing

Clark Refinery, Blue Island, IL

Hammond Terminal, Hammond, IN

Clark Retail Business Group, Oakbrook, IL

Emirates Nuclear Energy Corporation

Bakarah Nuclear Power Plant, Abu Dhabi, United Arab Emirates

Entergy Nuclear

Arkansas Nuclear One, Russellville, AR

Grand Gulf Nuclear Station, Port Gibson, MS

Palisades Nuclear Generating Station, Covert, MI

River Bend Nuclear Generating Station, St Francisville, LA

Waterford Nuclear Generating Station, Killona, LA

Project History (continued)

Exelon/Commonwealth Edison Co.

Dresden Generating Station, Morris, IL
LaSalle Generating Station, Marseilles, IL
Byron Generating Station, Byron, IL
Quad Cities Generating Station, Cordova, IL
Zion Nuclear Generating Station, Zion, IL
Fisk Generating Station, Chicago, IL

Florida Power and Light

St. Lucie Nuclear Power Plant, Jensen Beach, FL
Turkey Point, Homestead, FL

Houston Light and Power

South Texas Project, Bay City, TX

IKO

IKO Midwest, Kankakee, IL
IKO Industries LTD, Brampton, Ontario, Canada

Mobil Oil

Mobil Oil Refinery, Elwood, IL

Nekoosa Paper Co.

Nekoosa Mill, Nekoosa, WI

NextERA Energy

Duane Arnold Energy Center, Palo, IA
Point Beach Nuclear Plant, Two Rivers, WI
Seabrook Nuclear Power Plant, Seabrook, NH

Stepan Company

Stepan Chemical Plant, Elwood, IL

Sterling Steel Company

West Billet Yard
Reheat Furnace Replacement

Tennessee Valley Authority (TVA)

Browns Ferry Nuclear Plant, Athens, AL
Sequoyah Nuclear Generating Station, Soddy-Daisy, TN
Watts Bar Nuclear Generating Station, Spring City, TN

US Department of Energy

Hanford Plant, Benton County, WA
Argonne National Labs, Lemont, IL

UOP

UOP Engineering Facility, Des Plaines, IL

Valero Energy Services

Alsip Refinery, Alsip, IL
Hammond Terminal, Hammond, IN

Wisconsin Power and Light,

Appleton Generating Station, Appleton, WI

January 26th, 2020

It is with great enthusiasm that I enter my application for the Assistant Director position at MaineStay Youth and Family Services. As a long time employee of Maine Township, I believe my experience and commitment to providing quality services for the betterment of the community and my experience in providing mental health services, would make me a great candidate for the Assistant Director position available at MaineStay Youth and Family Services.

Throughout my 10-year work history at Maine Township, I have had the opportunity and the pleasure to work with all the different departments within the township; this experience has allowed me to grow professionally and better able to provide services that meet the needs of the township residents. In January 2017, I joined MaineStay Youth and Family Services as a full time Family Therapist. In my position as Family Therapist, I provide individual, family and couples counseling to children, adolescents, adults, couples and families. In addition, I facilitate therapeutic groups, assist with programs for at risk youth including the summer camp and mentoring program, as well as assist with coordination the professional development seminars held in partnership with Chicago Behavioral Hospital. Over the summer of 2019, I took over some of the Assistant Director's responsibilities while she was on maternity leave while at the same time fulfilling the requirements of my position. I assisted the Director by keeping track of the needs of psychiatric patients as needed and kept track of and updated mental health assessments for psychiatric patients. I assisted and helped train our new family therapist as well as master's level interns on how to conduct psychiatric mental health assessments and treatment plans. I have taken on responsibilities to consult with and supervise the interns with at times that the Director was not present and have often stepped up to assist the Assistant Director as needed. In addition to this, I work in collaboration with the clinical staff in supervising the interns throughout the course of their placement at MaineStay.

In addition to my experience as a Family Therapist for MaineStay, I have had the opportunity to work in different community mental health settings providing services to a vast array of populations that include working with individuals with substance use/abuse issues as well as with individuals experiencing severe and persistent mental illness and children on the autism spectrum. My experience also includes advocacy work, health care coordination, outreach and linkage of services all experiences that are relevant for an Assistant Director. During my work with the addiction population, I worked with clients who were mandated to receive therapeutic services individually and facilitated psychoeducational groups. I learned and refined my group therapy skills while also being able to roll with resistance when working with clients who had been mandated to receive services. While working with the severe and persistent mentally ill, I learned about community mental health and the true meaning of advocacy. I learned about aspects of community social work that counselors rarely have exposure to. This includes health care coordination between psychiatrists, doctors and social workers at hospitals, developed relationships with insurance care coordinators, linkage to housing placement and community resources that individuals need access to. I believe that these skills would be helpful in improving communication between the community partners that MaineStay works with for their residents.

I feel that my experience working within Maine Township for the last decade, my experience working with diverse backgrounds and incredible passion for the mental health field makes me a strong candidate for the Assistant Director position. As of July 2019, I am a fully Licensed Clinical Professional Counselor (LCPC) in the state of Illinois. I have completed duties expected of the Assistant Director and I've assisted in training, supervising and guiding master's level clinical interns for three years. If accepted into this position, I will dedicate myself to fulfilling the Township and MaineStay's goal of providing quality services and aim to improve the quality of life of the Township residents.

I look forward to the opportunity of speaking with you and thank you in advance for your time and consideration.

Summary of Qualification

Seeking an Assistant Director position utilizing the following strengths and experience:

- Over 10 years' experience working and being affiliated with Maine Township
- Over three years' experience providing therapeutic services individual, couples, and family therapy to individuals in varying age ranges
- Three months experience taking over various MaineStay's Assistant Director's duties
- Comfort providing therapeutic service to children and adult in a wide range of settings; in an office setting, client's homes, hospitals and in schools
- Experience collaborating with community partners, psychiatrists, social workers, housing specialists and case workers and to uphold the integrity and continuity of care
- Experience supervising master's level intern therapists

Education

Marquette University, Milwaukee WI

Masters of Science in Clinical Mental Health Counseling

Graduation Date: May 2016

Extracurricular Activities

Counseling Education and Counseling Psychology, Graduate Student Organization

- Professional Development Conference committee member

University of Wisconsin-Milwaukee, Milwaukee, WI

Bachelor of Arts in Psychology and Sociology

Graduation Date: May 2014

Experience

Maine Township Town Hall - Maine Stay Youth and Family Services, Park Ridge IL

Family Therapist (January 2017-present)

- Provides individual, family and group therapy to Maine Township residents.
- Utilizes theoretical orientation of predominantly solution-focused brief therapy, supplemented by other approaches as needed.
- Complete clinical intakes for therapy and psychiatric services.
- Supervise Master's level psychology interns in the performance of their assigned duties.
- Collaborate and work with other clinical staff in progress review of interns.
- Conducts comprehensive mental health diagnostic assessments required for psychiatric service, including the biannual mental health assessment review.
- Train new family therapist and master's level intern therapists on how to complete comprehensive mental health diagnostic assessments and treatment plans for psychiatric patients.
- Complete all therapy documentation in a timely manner according to departmental standards (progress notes, treatment plans, integrated mental health assessments).
- Collaborate and coordinate with other service providers including school social workers, hospital staff, psychiatrists, past mental health providers and case workers.
- Facilitate Anxiety Coping Skills Group for adolescents biannually.
- Assist the Youth Program Coordinator in the Future Leaders mentoring program and summer camp for at-risk youth.
- Assist in monthly professional development workshops.
- Follows established departmental protocols concerning evaluation of practice.
- Provides mental health referrals as needed to clients who reside outside of Maine Township, require a higher level of care or need immediate mental health services.

- Assist in the set-up of professional development workshops including signing in attendees, setting up MaineStay promotional table and asking related questions about the services that MaineStay provides.
- Attend community events and represent and promote MaineStay therapeutic services, psychoeducational groups and programs for at-risk youth.
- Efficient use of Microsoft Office applications (Word, Excel, Outlook)

Seasonal Intern (July 2009-Jan 2015)

- Reception duties:
 - Maintain professional demeanor while at the front desk.
 - Answer and direct incoming calls to appropriate departments.
 - Direct residents' concerns to appropriate departments.
 - Keep track of signing employees in and out of building.
- Administrative duties:
 - Filing, copying and shredding confidential documents.
 - Creating various pamphlets and welcome guides.
 - Creating seasonal Thank You letters to Food Pantry donors.
 - Create and update annual building inventory.
- MaineStay duties:
 - Chaperone youth while on summer camp field trips.
 - Engage and play with youth, while maintaining safety and boundaries.
 - Assisted in filing and organized closed client files.
- Clerical duties:
 - Assisted residents in purchasing their Cook County Wheel Tax windshield stickers.
 - Cash or check money handling, provide residents with written receipt.
- MaineStreamers duties:
 - Organize resident's payment for trips and events.
 - Assisted in collating pages for the quarterly MaineStreamers newsletter.

Thresholds, Chicago IL

Community Support Specialist - Social Worker (July 2016-January 2017)

- Provided direct service to culturally diverse client population who have frequent psychiatric or medical hospitalizations.
- Met with clients in the community; in their homes, at hospitals, in homeless shelters, at local establishments.
- Supported clients in attending tele-psychiatry meetings with program psychiatrist, advocating for medication changes if needed.
- Shared caseload of around 50 clients with 3 other teammates, wrote and executed treatment plans.
- Employed motivational interviewing and culturally relevant techniques to clients experiencing a broad range of disorders such as Posttraumatic Stress Disorder, Major Depressive Disorder, Schizophrenia, Schizoaffective Disorder, and Bipolar Disorder, Substance Use Disorders and more.
- Collaborated with insurance providers, hospital social workers and psychiatrists to support clients goals to prevent hospitalizations.
- Participate in twice a week team meeting to maintain consistency of care to clients.

Benedict Center Women's Harm Reduction Program, Milwaukee WI

Counseling Intern (January 2015-May 2016)

- Counseled clients individually and in group settings on a variety of concerns and psychiatric disorders, in particular trauma related and substance use disorders. The majority of clients referred by Milwaukee County Department of Corrections.
- Facilitated therapy groups such as: Moving On (CBT), AODA Support, Anger Stress Management and Seeking Safety (PTSD & Substance Use).
- Participated in weekly case consultation with clinical staff.
- Provided interventions, evaluations and AODA assessment (ASI & ASAM).
- Administered weekly oral drug screens to clients.
- Created client's monthly progress reports.

Autism Treatment for Children, New Berlin, WI

Line Therapist (October 2013-December 2014)

- Provided in-home therapy services for children on the autism spectrum.
- Implemented applied behavioral analysis techniques individually with young children on the autism spectrum to enhance child's motor and language skills.
- Promoted desired behaviors using diverse reinforcement.
- Tracked progress of the child and apply gradual training procedures to maximize improvement.
- Collaborated with 3 other team members and senior leader during weekly meetings to monitor child's improvement.

UW-Milwaukee Psychology Department

Depression Treatment Specialty Clinic- Research Assistant (August 2012-August 2014)

- Coded Behavioral Activation therapy techniques in transcribed interviews for competency.
- Scored proficiency of acquired Behavioral Activation skills from role-plays and training assessments using Behavioral Activation Skills Assessment (BASA).
- Conducted data analysis for manuscript preparation.
- Conceptualized and mobilized strategies on disseminating evidence-based therapies like Behavioral Activation and Cognitive Behavioral Therapy.
- Reviewed, critiqued and extended content of questionnaires required for dissemination.
- Conducted a literature review on evidence-based treatment interventions for graduate programs in the mental health field.
- Assisted in writing Institutional Review Board protocol for ethical human based research studies.

Anxiety Disorders Lab- Research Assistant (June 2013-March 2014)

- Engaged participants in brief cognitive interviews, cue exposure, computerized questionnaires, and computerized cognitive tasks.
- Preserved professional confidential environment.
- Maintained and coordinate research assistant's study calendar to schedule new and continuing participants.
- Assisted with data management on Zyphr, Excel, and SPSS.

UW-Milwaukee Office of Applied Gerontology

Research Assistant (Jan 2013-Sept 2013)

- Transcribed and entered quantitative and qualitative data.
- Demonstrated a moderate level of competency in creating SPSS database, entering and managing data and conducting basic descriptive statistical analysis.
- Constructed a literature review in order to create effective decision aids for caregivers.
- Developed survey questionnaire to test acceptability and feasibility of decision aids and coaching protocol.

Grand Avenue Club, Milwaukee WI

Student Intern (September 2013-December 2013)

- Assisted in cooking balanced meals side by side with clients with psychiatric disorders to build meaningful relationships.
- Engaged members in the club to promote productivity.
- Attended house meetings to update on weekly progress and announcements.
- Maintained judgment-free environment for club members to build self-confidence and independence.

Certifications:

Licensed Clinical Professional Counselor (LCPC) License #: 180.012346

Illinois Medicaid Compliant Assessment of Needs and Strengths (IM+CAN) Certified

Health Insurance Portability and Accountability Act (HIPPA) Training

Child Abuse Report Training

MEMO

February 20, 2020

To: Trustees

From: Mike Samaan, Director of Maintenance

Re: Carpet Project

Please find attached the carpet proposal from Villano Interiors INC. This portion of the carpet project will consist of removing the old carpet from the Township common areas and walkways and replacing it with new carpeting. This portion does not include the boardroom, as I will use the boardroom to move all furniture and miscellaneous items into it. I'm recommending the Township go with Villano Interiors INC, the same company that replaced the carpeting in the Township offices. The estimate for this project is \$15,784.00. These funds will be taken out of Capital Fund.

Maine Township General Offices
1700 Ballard Road
Park Ridge, IL 60068
Attn: Mike Samaan
Email: msamaan@mainetown.com

February 20, 2020
847-297-2510 Office
773-405-8913 Cell

Common Areas

3,171 sq. ft. of Aladdin style Scholarship 26 # 2B100 with Weldlok Plus Backing color Obsidian # 989 installed glue down direct in all areas as specified on my diagram with Mike.

600 sq. ft. of Aladdin style Town Center II 30 # 1E73 color Wrought Iron # 959 installed glue down direct as a border in all areas as specified on my diagram with Mike.

My installers will take up the glued down carpet & haul it away.

We will prep the floors to receive the new carpet.

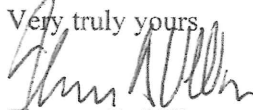
**Carpet, Glue Down Take Up, Haul Away, Prep,
Border Labor, & Glue Down Installation Of Carpet**

TOTAL DUE \$ 15,784.00

Areas to be done on overtime hours as discussed with Mike.

If you have any questions, please feel free to call me at 847 437-3600 or on my cell at 847-417-2563. **If acceptable, please sign & email back to me at tom@villanointeriors.com**

Accepted _____ Date _____

Very truly yours,

Thomas D. Villano
Villano Interiors



CONSULTING ENGINEERS
SITE DEVELOPMENT ENGINEERS
LAND SURVEYORS

9575 W. Higgins Road, Suite 700, Rosemont, Illinois 60018
 Phone: (847) 696-4060 Fax: (847) 696-4065

CONSULTANT AGREEMENT

Client: Maine Township
 1700 Ballard Rd
 Park Ridge, IL 60068

Date: 05/23/2019

Project Name: Township Hall
 Resurfacing

Project Description:

Attention: Mike Samaan, Director

Requested by:

Phone: 224-257-4870 Fax:
 Email: msamaan@mainetown.com

SPACECO Project Number: 6421.75

SPACECO, Inc. and the Client agree to the following:

PROJECT SCOPE:

Task 1: Provide an engineering exhibit to be used as the basis for bidding the resurfacing of the Township Hall parking lot. Provide an engineers opinion of cost for the project. Assemble bid documents and attend the bid opening. Client is responsible for legal notice of bid and distribution of bid packages to prospective bidders.

Task 2: Provide construction observation and administration during construction. Coordinate and attend a pre-construction meeting if desired. Observe the work for general conformance with the plans and specifications. Means and methods and job site safety are the sole responsibility of the contractor.

FEE:

Task 1: \$3,500 Lump Sum
 Task 2: \$1,500 Hourly

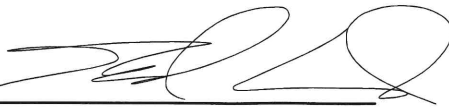
- This work has already commenced per your verbal authorization.
- This work is waiting to proceed pending our receipt of this signed agreement.
- This interim agreement allows us to proceed on a not to exceed basis while the final agreement is being prepared. This will be replaced with a final agreement within five business days.

The following documents are attached and hereby expressly incorporated into this Agreement

Exhibit A - General Terms and Conditions (enclosed/ previously provided).

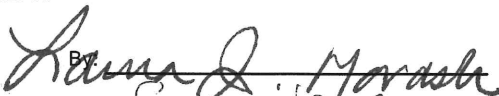
Work identified, as payable on an hourly basis will be billed to you at the rates specified on the enclosed Schedule of Charges for Professional Services. We will establish our contract in accordance with the General Terms and Conditions, which are expressly incorporated into and are an integral part of this Contract for Professional Services. We reserve the right to increase our fee by 5% on each anniversary of this Agreement. All reproduction and delivery services will be billed to the Client on a cost plus 10% basis. Our services will be invoiced monthly and payments are due within thirty days after invoicing.

SPACECO, INC.

By: 
 Ted Ward, P.E., Project Manager
 (Name, Title)

Date: 05/23/2019

CLIENT

By: 
 Amanda J. Morash
 SUPERVISOR
 (Name, Title)

Date: 5-31-19

Client Authorization Number: _____

PLEASE SIGN AND RETURN ONE OF THE ORIGINALS

C: _____
 Rob Stawik

RESOLUTION 2020 - 2

WHEREAS, Maine Township has until the end of the first fiscal quarter in which to adopt a final budget, and

WHEREAS, it is necessary to approve bills and make expenditures of funds within such first quarter prior to the time when the budget is adopted,

NOW, THEREFORE BE IT RESOLVED by the Board of Trustees of Maine Township that until the final budget for the fiscal year 2020-2021 is adopted, the same items appropriated in the 2019-2020 fiscal year's budget shall apply to the present year's expenditures, and that the amount of such expenditures shall be limited by the amount of the appropriation for such items in the prior year's budget.

BE IT FURTHER RESOLVED that this action shall be in the nature of a continuing resolution to permit expenditures of funds until the adoption of the final budget for the year 2020-2021.

Adopted this 25TH of February 2020.

Laura J. Morask, Supervisor

Kimberly Jones, Trustee

David A. Carrabotta, Trustee

Claire R. McKenzie, Trustee

Susan Kelly Sweeney, Trustee

Peter Gialamas, Clerk

RESOLUTION 2020-RB-1

WHEREAS, the Maine Township Road District has until the end of the first fiscal quarter in which to adopt a final budget, and

WHEREAS, it is necessary to approve bills and make expenditures of funds within such first quarter prior to the time when the budget is adopted,

NOW, THEREFORE BE IT RESOLVED by the Board of Trustees of Maine Township that until the final budget for the Maine Township Road District for the fiscal year 2020-2021 is adopted, the same items appropriated in the 2019-2020 fiscal year's budget shall apply to the present year's expenditures, and that the amount of such expenditures shall be limited by the amount of the appropriation for such items in the prior year's budget.

BE IT FURTHER RESOLVED that this action shall be in the nature of a continuing resolution to permit expenditures of funds until the adoption of the final budget for the year 2020-2021.

Adopted this 25TH day of February 2020.

Walter Kazmierczak, Highway Commissioner

Laura J. Morask, Supervisor

Kimberly Jones, Trustee

David A. Carrabotta, Trustee

Claire R. McKenzie, Trustee

Susan Kelly Sweeney, Trustee

Peter Gialamas, Clerk

MAINE TOWNSHIP

RESOLUTION NO. 2020-3

A RESOLUTION ADOPTING A POLICY FOR HANDLING COMPLAINTS OF SEXUAL HARASSMENT MADE BY ONE ELECTED OFFICIAL AGAINST ANOTHER ELECTED OFFICIAL AND MANDATING ANNUAL SEXUAL HARASSMENT PREVENTION TRAINING FOR ELECTED OFFICIALS

WHEREAS, the Township is mandated by the Illinois State Officials and Employees Ethics Act to adopt a resolution amending its sexual harassment policy to include a reporting and independent review procedure for allegations of sexual harassment by elected officials against other elected officials; and

WHEREAS, the Township recognizes the need to prevent all forms of sexual harassment; and

WHEREAS, the Township intends to adopt a reporting and independent review policy which is attached hereto as Exhibit "A" and which shall be included in the Township's sexual harassment policy; and

WHEREAS, the Township intends to mandate annual sexual harassment training for all elected officials;

NOW, THEREFORE, be it resolved by the Board of Trustees of Maine Township, as follows:

SECTION 1: The Board hereby adopts the attached procedure (Exhibit "A") for the reporting and investigation of sexual harassment complaints made by an elected official against an elected official; and

SECTION 2: The Board hereby adopts a requirement that Township elected officials complete annual sexual harassment training that is equal to or greater than the model training offered by the Illinois Department of Human Rights by either attending a sexual harassment training presentation offered by the Township or, at a minimum, completing the Illinois Department of Human Rights' model sexual harassment prevention training program online; and

SECTION 3: This Resolution shall be in full force and effect from and after its passage and approval according to law.

Adopted by the Board of Trustees of Maine Township, Illinois this ____ day of _____, 2020.

VOTE:

AYES: _____

NAYS: _____

ABSENT: _____

Approved by me this
____ day of _____, 2020.

Township Supervisor

Attest:

Secretary

EXHIBIT "A"

Reporting Procedure for Elected Officials

Allegations of sexual harassment by an elected official against another elected official shall be reported to the Maine Township Ethics Commission. Upon receipt of an allegation of harassment, the Ethics Commission shall appoint a qualified independent attorney or consultant to review and investigate all allegations set forth in the complaint.

Ordinance No. 2020-1

AN ORDINANCE abating a portion of the tax heretofore levied December 2019 for township and general assistance purposes of Maine Township, Cook County, Illinois.

WHEREAS, the Board of Trustees (the "Board") of Maine Township, Cook County, Illinois (The "District"), by an Ordinance adopted on the 16th day of December, 2019, Ordinance No. 2019-5 TAX LEVY ORDINANCE FOR MAINE TOWNSHIP ("2019" Levy Ordinance"); and

WHEREAS, duly certified copies of the 2019 Levy Ordinance were on file in the office of the County Clerk of Cook County, Illinois (the "County Clerk"); and

WHEREAS, the Maine Township has funds arising from other sources, those funds being the reserve money in the bank as of December 31, 2019 totaling \$8,119,122 in the Town Fund and \$2,089,200 in the General Assistance Fund, which may lawfully be used to pay operational expenses and therefore desires by Ordinance to direct the County Clerk to abate a portion of said levies;

WHEREAS, Township Code 60 ILCS 1-85-65 mandates that Township funds, excluding the Township's capital fund, shall not exceed an amount equal to or greater than 2.5 times the annual average expenditure of the previous 3 fiscal years;

WHEREAS, the Board has determined and does hereby determine that it is necessary and in the best interests of the Townships that a portion of the taxes heretofore levied for the year 2018 for township and general assistance purposes be abated;

NOW, THEREFORE, Be It and It is Hereby Ordained by the Board of Trustees of Maine Township, Cook County, Illinois as follows:

Section 1. Incorporation of Preamble. The Board hereby finds that all of the recitals contained in the preambles to this Ordinance are full, true and correct and does incorporate them into this Ordinance by this reference.

Section 2. Abatement of Taxes. The taxes heretofore levied in the 2019 Levy Ordinance shall be abated as follows:

| <u>FUND</u> | <u>AMOUNT LEVIED IN 2019</u> | <u>AMOUNT TO BE ABATED BY THIS ORDINANCE</u> | <u>REMAINDER OF TAX TO BE EXTENDED</u> |
|--------------------|----------------------------------|--|--|
| TOWN FUND | \$3,586,149 | \$2,000,000 | \$1,586,149 |
| GENERAL ASSISTANCE | \$413,644 | \$413,644 | 0 |
| TOTAL | \$3,999,793 | \$2,413,644 | \$1,586,149 |

Section 3. Filing of Ordinance. Forthwith upon the adoption of this Ordinance, the Secretary of the Board shall file a verified copy hereof with the County Clerk, and it shall be the duty of the County Clerk to abate said taxes levied in the December 2019 Ordinance in accordance with the provisions hereof and as shown in Section 3 herein above.

Section 4. Effective Date. This Ordinance shall be in full force and effect forthwith upon its adoption.

Adopted. _____, 2019

Laura Morask, Supervisor

David Carrabotta, EsQ. Trustee

Kimberly Jones Trustee

Attest:

Claire R. McKenzie, Trustee

Peter Gialamas, Clerk

Susan Kelly Sweeney, Trustee

Memo

To: Elected Officials
From: Dayna Berman, Administrator
Date: 2.18.2020
Re: Preliminary 2020-21 Budget

Please find attached a copy of the Preliminary 2020-21 Budget (worksheet) that I have prepared for you.

Per the direction of the board, we were able to lower the expenses within our control in comparison to the 19-20 approved budget. Please note the highlighted area on page 10 which has the adjusted Town Fund Total, General Assistance Total and the Total appropriation which is \$4,987,623.

There was an increase in the IMRF line item which was due to the change in the employer rate for calendar year 2020. The rate for calendar 2019 was 10.66% and the contribution rate for 2020 has increased to 13.52%. (The employee contribution rate changes annually on members earnings based upon actuarial costs for retirement, death and disability benefits.)

Every year, we allow for an increase in our health insurance line item, which at this time is listed as more of a guestimate. Catherine Sbarra, our insurance broker, will have a more concrete number for us to calculate closer to the end of April.

In regards to the General Assistance budget, we did see an increase in GA clients and more Home Relief funds were needed to assist them.

**MAINE TOWNSHIP
ORDINANCE 2020-21
BUDGET & APPROPRIATION ORDINANCE FOR 2020-21**

for MAINE TOWNSHIP located in the County of Cook, State of Illinois for the fiscal year beginning March 1, 2020 and ending February 28, 2021

Now be it Ordained by the Board of Trustees of MAINE TOWNSHIP, COUNTY OF COOK, STATE OF ILLINOIS, in meeting assembled as follows:

Section 1: That the following budget containing an estimate of receipts and expenditures for the following funds: GENERAL TOWN AND GENERAL ASSISTANCE FUND is hereby adopted as the budget of the township for the fiscal year mentioned above and shall be in full force and effect from and after this date.

| | 2019-20 BUDGET | ACTUALS/ PROJECTIONS | 2020-21 BUDGET |
|---|---------------------------|---------------------------------|---------------------------|
| GENERAL TOWN FUND | | | |
| BEGINNING BALANCE | \$7,545,682 | | \$8,098,639 |
| ESTIMATED REVENUES | | | |
| Property Tax | \$4,060,000 | \$3,742,158 | \$3,000,000 |
| Replacement Tax | \$67,653 | \$88,810 | \$88,000 |
| Interest Income | \$22,208 | \$25,091 | \$22,208 |
| MaineStay Fees | \$24,656 | \$27,375 | \$25,000 |
| Senior Programs | \$3,554 | \$0 | \$0 |
| Yard Stickers and Rebates | \$12,402 | \$14,941 | \$12,068 |
| Postage | \$4,184 | \$4,316 | \$4,316 |
| Garage Sale | \$4,351 | \$0 | \$0 |
| Transportation Fees | \$1,417 | \$1,050 | \$913 |
| Passport Fees | \$71,124 | \$70,069 | \$71,000 |
| Food Pantry Cash Donations | \$51,265 | \$70,489 | \$65,222 |
| Vehicle Sticker Fees | \$165 | \$171 | \$171 |
| Other Income | \$7,290 | \$9,303 | \$9,167 |
| TOTAL ESTIMATED REVENUES | \$4,330,269 | \$4,053,773 | \$3,298,065 |
| TOTAL ESTIMATED FUNDS AVAILABLE (EXCLUDING PROGRAM FEES FOR MAINSTREAMERS PAID BY PARTICPANTS) | \$11,875,951 | | \$11,396,704 |
| BUDGETED EXPENDITURES | | | |
| Administration | \$2,150,813 | \$2,005,617 | \$2,124,174 |
| Assessor | \$356,612 | \$358,520 | \$387,343 |
| Clerk | \$229,909 | \$198,321 | \$187,219 |
| Emergency Management | \$16,969 | \$13,051 | \$16,969 |
| MaineStay Youth and Family Services | \$632,250 | \$620,807 | \$648,334 |
| Mainstreamers Senior Services | \$480,052 | \$485,598 | \$509,210 |
| Mental Health/Community Services | \$442,740 | \$436,096 | \$436,096 |
| TOTAL ESTIMATED EXPENDITURES (EXCLUDING PROGRAM FEES FOR MAINSTREAMERS PAID BY PARTICPANTS) | \$4,309,345 | \$4,118,010 | \$4,309,345 |
| ENDING BALANCE | \$7,566,606 | | \$7,087,359 |

| | 2019-20 BUDGET | ACTUALS/ PROJECTIONS | 2020-21 BUDGET |
|-------------------------------------|--------------------|-------------------------|--------------------|
| ADMINISTRATION | | | |
| PERSONNEL | | | |
| Salaries/Employees | \$620,371 | \$643,209 | \$610,992 |
| Salaries/Elected Officials | \$187,650 | \$177,584 | \$187,650 |
| IDES | \$1 | \$1 | \$1 |
| Social Security | \$63,000 | \$62,251 | \$46,741 |
| Municipal Retirement Fund | \$62,000 | \$62,012 | \$66,995 |
| Health Insurance | \$368,363 | \$334,911 | \$369,242 |
| Dental Ins. | \$17,671 | \$18,222 | \$17,671 |
| Life Ins. | \$2,426 | \$2,347 | \$2,426 |
| Tuition Reimbursement | \$1 | \$1 | \$1 |
| TOTAL PERSONNEL | \$1,321,483 | \$1,300,538 | \$1,301,719 |
| CONTRACTUAL SERVICES | | | |
| Accounting Services | \$37,212 | \$57,635 | \$64,000 |
| Building-Grounds Maintenance | \$21,196 | \$23,519 | \$21,196 |
| Community Information-Support | \$42,493 | \$26,219 | \$25,000 |
| Conferences-Meetings | \$822 | \$691 | \$633 |
| Dues-Subscriptions | \$4,008 | \$4,066 | \$4,008 |
| Web Site/Email Host | \$16,384 | \$15,996 | \$16,000 |
| Equipment Leasing-Maintenance | \$19,659 | \$21,174 | \$20,000 |
| Computer Tech Support | \$6,240 | \$6,240 | \$6,240 |
| Print Management | \$3,842 | \$3,842 | \$3,842 |
| General Insurance-Liability-Bond | \$65,100 | \$65,494 | \$65,494 |
| Legal Services | \$100,000 | \$98,427 | \$80,000 |
| Mileage-Travel-Lodging Expense | \$947 | \$592 | \$542 |
| Police Protection | \$49,800 | \$47,800 | \$49,800 |
| Postage | \$28,901 | \$36,637 | \$36,123 |
| Printing-Publishing | \$32,174 | \$31,394 | \$31,000 |
| Special Programs | \$2,394 | \$2,514 | \$2,307 |
| Staff Training | \$325 | \$345 | \$317 |
| Telecommunications | \$23,063 | \$24,006 | \$23,063 |
| Transportation/MaineLines | \$4,565 | \$2,836 | \$2,942 |
| Utilities | \$25,399 | \$21,981 | \$25,399 |
| TOTAL CONTRACTUAL SERVICES | \$484,524 | \$491,408 | \$477,906 |
| COMMODITIES | | | |
| Miscellaneous | \$66 | \$10,833 | \$66 |
| Office Supplies/Small Equipment | \$12,178 | \$13,051 | \$12,178 |
| Operating Supplies-Maintenance | \$9,236 | \$9,698 | \$9,236 |
| TOTAL COMMODITIES | \$21,480 | \$33,582 | \$21,480 |
| OTHER EXPENDITURES | | | |
| Code Enforcement Expense | \$766 | \$315 | \$365 |
| Neighborhood Watch | \$2,240 | \$3,769 | \$3,455 |
| Food Pantry | \$15,278 | \$38,448 | \$20,081 |
| Plan Commission | \$1 | \$1 | \$1 |
| Maine Township Recovery Connections | \$45,705 | \$49,974 | \$45,809 |
| Vehicle Expense | \$2,408 | \$1,419 | \$2,408 |
| TOTAL OTHER EXPENDITURES | \$66,398 | \$93,926 | \$72,119 |

| | 2019-20 BUDGET | ACTUALS/ PROJECTIONS | 2020-21 BUDGET |
|-----------------------------|--------------------|-------------------------|--------------------|
| CAPITAL OUTLAY | | | |
| Building | \$1,053 | \$1,096 | \$950 |
| Equipment Purchase | \$5,875 | \$0 | \$0 |
| Capital Fund Account | \$250,000 | \$85,067 | \$250,000 |
| TOTAL CAPITAL OUTLAY | \$256,928 | \$86,163 | \$250,950 |
| | | | |
| TOTAL ADMINISTRATION | \$2,150,813 | \$2,005,617 | \$2,124,174 |

| | 2019-20 BUDGET | ACTUALS/ PROJECTIONS | 2020-21 BUDGET |
|-----------------------------------|-------------------|-------------------------|-------------------|
| ASSESSOR | | | |
| PERSONNEL | | | |
| Salaries | \$192,376 | \$197,339 | \$202,288 |
| Social Security | \$14,355 | \$14,012 | \$15,475 |
| Life Ins. | \$500 | \$515 | \$500 |
| Dental | \$5,022 | \$5,062 | \$5,022 |
| Municipal Retirement Fund | \$17,584 | \$18,123 | \$22,639 |
| Health Insurance | \$121,451 | \$120,374 | \$133,596 |
| TOTAL PERSONNEL | \$351,288 | \$355,425 | \$379,520 |
| | | | |
| CONTRACTUAL SERVICES | | | |
| Conferences-Meetings | \$848 | \$93 | \$848 |
| Cook County Assessor Tie-in | \$1,025 | \$475 | \$1,025 |
| Dues-Subscriptions | \$452 | \$0 | \$452 |
| Equipment Leasing-Maintenance | \$1 | \$0 | \$1 |
| Mileage-Travel-Lodging Expense | \$1,200 | \$999 | \$1,200 |
| Postage | \$400 | \$542 | \$400 |
| Printing-Publishing | \$397 | \$325 | \$397 |
| Sidwell Maps | \$707 | \$510 | \$707 |
| Staff Training | \$116 | \$117 | \$116 |
| TOTAL CONTRACTUAL SERVICES | \$5,146 | \$3,061 | \$5,146 |
| | | | |
| COMMODITIES | | | |
| Miscellaneous | \$177 | \$34 | \$1,177 |
| Office Supplies/Small Equipment | \$1 | \$0 | \$1,500 |
| TOTAL COMMODITIES | \$178 | \$34 | \$2,677 |
| | | | |
| TOTAL ASSESSOR | \$356,612 | \$358,520 | \$387,343 |

| | 2019-20 BUDGET | ACTUALS/ PROJECTIONS | 2020-21 BUDGET |
|-----------------------------------|-------------------|-------------------------|-------------------|
| CLERK | | | |
| PERSONNEL | | | |
| Salaries | \$132,890 | \$115,966 | \$101,050 |
| Social Sec. | \$10,500 | \$8,599 | \$7,730 |
| Municipal Retirement Fund | \$14,500 | \$12,378 | \$13,662 |
| Health Ins | \$47,081 | \$36,498 | \$40,224 |
| Dental Ins | \$2,093 | \$1,948 | \$2,093 |
| Life Ins. | \$344 | \$227 | \$344 |
| TOTAL PERSONNEL | \$207,408 | \$175,616 | \$165,103 |
| CONTRACTUAL SERVICES | | | |
| Conferences-Meetings | \$145 | \$0 | \$1 |
| Dues-Subscriptions | \$313 | \$313 | \$313 |
| Print Management | \$2,642 | \$2,642 | \$2,642 |
| General Insurance-Liability-Bond | \$1 | \$0 | \$0 |
| Mileage-Travel-Lodging Expense | \$10 | \$27 | \$27 |
| Honor Flight | \$1,000 | \$1,000 | \$1,000 |
| Postage | \$10,792 | \$11,352 | \$10,792 |
| Printing-Publishing | \$448 | \$473 | \$473 |
| Computer Tech Support | \$6,240 | \$6,240 | \$6,240 |
| Staff Training | \$25 | \$0 | \$25 |
| TOTAL CONTRACTUAL SERVICES | \$21,616 | \$22,047 | \$21,513 |
| COMMODITIES | | | |
| Miscellaneous | \$79 | \$93 | \$85 |
| Office Supplies/Small Equipment | \$806 | \$565 | \$518 |
| TOTAL COMMODITIES | \$885 | \$658 | \$603 |
| TOTAL CLERK | \$229,909 | \$198,321 | \$187,219 |

| | 2019-20 BUDGET | ACTUALS/ PROJECTIONS | 2020-21 BUDGET |
|---|-------------------|-------------------------|-------------------|
| OFFICE OF EMERGENCY MANAGEMENT | | | |
| PERSONNEL | | | |
| Salaries | \$6,000 | \$3,653 | \$6,000 |
| Soc. Sec | \$500 | \$279 | \$500 |
| Uniforms | \$1 | \$0 | \$1 |
| TOTAL PERSONNEL | \$6,501 | \$3,932 | \$6,501 |
| CONTRACTUAL SERVICES | | | |
| Conferences/Meetings | \$71 | \$0 | \$71 |
| Dues/Subscriptions | \$1 | \$112 | \$1 |
| Equipment Leasing | \$170 | \$0 | \$170 |
| Citizen Corps Program | \$1 | \$0 | \$1 |
| Utilities | \$3,754 | \$3,740 | \$3,754 |
| Computer Tech Support | \$1 | \$0 | \$1 |
| Postage | \$1 | \$0 | \$1 |
| Printing/Publishing | \$1 | \$0 | \$1 |
| Special Programs | \$1 | \$0 | \$1 |
| Special Events | \$96 | \$0 | \$96 |
| Telecommunications | \$3,166 | \$2,373 | \$3,166 |
| Staff Training | \$1 | \$0 | \$1 |
| TOTAL CONTRACTUAL SERVICES | \$7,264 | \$6,225 | \$7,264 |
| COMMODITIES | | | |
| Miscellaneous | \$1 | \$0 | \$1 |
| Office Supplies/Small equipment | \$22 | \$0 | \$22 |
| Operating Supplies | \$82 | \$0 | \$323 |
| Disaster Operations Supplies | \$323 | \$200 | \$82 |
| TOTAL COMMODITIES | \$428 | \$200 | \$428 |
| OTHER EXPENDITURES | | | |
| Volunteer Insurance | \$581 | \$591 | \$581 |
| Vehicle Expense | \$1,800 | \$1,788 | \$1,800 |
| TOTAL OTHER EXPENDITURES | \$2,381 | \$2,379 | \$2,381 |
| CAPITAL OUTLAY | | | |
| Building | \$395 | \$315 | \$395 |
| TOTAL CAPITAL OUTLAY | \$395 | \$315 | \$395 |
| TOTAL OFFICE OF EMERGENCY MANAGEMENT | \$16,969 | \$13,051 | \$16,969 |

| | 2019-20 BUDGET | ACTUALS/ PROJECTIONS | 2020-21 BUDGET |
|--|-------------------|-------------------------|-------------------|
| MAINESTAY YOUTH AND FAMILY SERVICES | | | |
| PERSONNEL | | | |
| Salaries | \$345,320 | \$336,245 | \$334,000 |
| Social Sec. | \$28,000 | \$24,551 | \$26,200 |
| Municipal Retirement Fund | \$38,000 | \$35,116 | \$46,304 |
| Health Ins. | \$169,046 | \$178,791 | \$197,104 |
| Dental Ins. | \$5,530 | \$6,551 | \$5,530 |
| Life Ins. | \$1,203 | \$1,144 | \$1,203 |
| TOTAL PERSONNEL | \$587,099 | \$582,398 | \$610,341 |
| CONTRACTUAL SERVICES | | | |
| Community Education | \$101 | \$45 | \$100 |
| Summer Youth Camp | \$9,948 | \$3,590 | \$3,590 |
| Garage Sale | \$430 | \$640 | \$640 |
| Conferences-Meetings | \$610 | \$586 | \$610 |
| Dues-Subscriptions/Licensures | \$1,866 | \$1,862 | \$1,866 |
| Print Management | \$2,642 | \$2,642 | \$2,642 |
| General Insurance-Liability-Bond | \$1,150 | \$1,032 | \$1,150 |
| Mileage-Travel-Lodging Expense | \$1,608 | \$2,185 | \$1,608 |
| Postage | \$431 | \$440 | \$300 |
| Printing-Publishing | \$1,383 | \$1,355 | \$1,200 |
| Special Programs | \$9,515 | \$9,532 | \$9,515 |
| Computer Tech Support | \$6,240 | \$6,240 | \$6,240 |
| Consultation/Staff Training | \$1,960 | \$2,050 | \$1,960 |
| TOTAL CONTRACTUAL SERVICES | \$37,884 | \$32,199 | \$31,421 |
| COMMODITIES | | | |
| Training Manuals/Books | \$288 | \$287 | \$268 |
| Miscellaneous | \$41 | \$0 | \$1 |
| Office Supplies/Small Equipment | \$3,974 | \$2,651 | \$3,974 |
| TOTAL COMMODITIES | \$4,303 | \$2,938 | \$4,243 |
| OTHER EXPENDITURES | | | |
| Youth Recreation Fund | \$2,964 | \$3,272 | \$2,329 |
| TOTAL OTHER EXPENDITURES | \$2,964 | \$3,272 | \$2,329 |
| TOTAL MAINESTAY YOUTH AND FAMILY SERVICES | \$632,250 | \$620,807 | \$648,334 |

| | 2019-20 BUDGET | ACTUALS/ PROJECTIONS | 2020-21 BUDGET |
|--|--------------------|-------------------------|--------------------|
| MAINSTREAMERS SENIOR SERVICES | | | |
| PERSONNEL | | | |
| Salaries | \$273,540 | \$294,184 | \$288,886 |
| Social Sec. | \$21,500 | \$22,035 | \$22,100 |
| Municipal Retirement Fund | \$28,800 | \$31,448 | \$39,057 |
| Health Ins. | \$111,802 | \$108,020 | \$119,082 |
| Dental Ins. | \$2,171 | \$4,663 | \$2,171 |
| Life Ins. | \$861 | \$858 | \$861 |
| TOTAL PERSONNEL | \$438,674 | \$461,208 | \$472,157 |
| CONTRACTUAL SERVICES | | | |
| Conferences-Meetings | \$387 | \$257 | \$350 |
| Dues-Subscriptions | \$125 | \$75 | \$125 |
| Mileage-Travel-Lodging Expense | \$1 | \$100 | \$1 |
| Postage | \$11,209 | \$6,904 | \$6,904 |
| Printing-Publishing | \$10,830 | \$5,644 | \$10,830 |
| Special Programs | \$6,783 | \$1,039 | \$6,800 |
| Computer Tech Support | \$6,240 | \$6,240 | \$6,240 |
| Print Management | \$2,942 | \$2,942 | \$2,942 |
| Telecommunications | \$35 | \$27 | \$35 |
| TOTAL CONTRACTUAL SERVICES | \$38,552 | \$23,228 | \$34,227 |
| COMMODITIES | | | |
| Office Supplies/Small Equipment | \$2,826 | \$1,162 | \$2,826 |
| TOTAL COMMODITIES | \$2,826 | \$1,162 | \$2,826 |
| TOTAL MAINSTREAMERS SENIOR SERVICES | \$480,052 | \$485,598 | \$509,210 |
| | | | |
| Mental Health/Community Services | \$442,740 | \$436,096 | \$436,096 |
| TOTAL TOWN FUND | \$4,309,345 | \$4,118,010 | \$4,309,345 |

| | 2019-20 BUDGET | ACTUALS/ PROJECTIONS | 2020-21 BUDGET |
|--|-------------------|-------------------------|-------------------|
|--|-------------------|-------------------------|-------------------|

GENERAL ASSISTANCE FUND

| | | | |
|--|--------------------|------------------|--------------------|
| BEGINNING BALANCE | \$2,499,459 | | \$2,004,716 |
| ESTIMATED REVENUES | | | |
| Property Tax | \$600,000 | \$355,790 | \$0 |
| Social Security Reimbursement | \$10,813 | \$10,425 | \$10,425 |
| Interest Income | \$6,010 | \$11,316 | \$6,010 |
| Energy Assistance Revenue | \$21,066 | \$18,633 | \$21,066 |
| TOTAL ESTIMATED REVENUES | \$637,889 | \$396,164 | \$37,501 |
| TOTAL ESTIMATED FUNDS AVAILABLE | \$3,137,348 | | \$2,042,217 |
| BUDGETED EXPENDITURES | | | |
| Administration | \$462,144 | \$448,748 | \$455,196 |
| Home Relief | \$141,878 | \$163,746 | \$168,626 |
| TOTAL ESTIMATE EXPENDITURES | \$604,022 | \$612,494 | \$623,822 |
| ENDING BALANCE | \$2,533,326 | | \$1,418,395 |

ADMINISTRATION

PERSONNEL

| | | | |
|---------------------------|------------------|------------------|------------------|
| Salaries | \$282,270 | \$266,025 | \$258,275 |
| IDES | \$1 | \$1 | \$1 |
| Social Security | \$22,000 | \$19,857 | \$19,758 |
| Municipal Retirement Fund | \$31,000 | \$28,435 | \$34,919 |
| Health Insurance | \$83,482 | \$94,491 | \$103,939 |
| Dental Ins. | \$4,000 | \$2,359 | \$2,359 |
| Life Ins. | \$900 | \$859 | \$900 |
| Tuition Reimbursement | \$1 | \$1 | \$1 |
| TOTAL PERSONNEL | \$423,654 | \$412,028 | \$420,152 |

CONTRACTUAL SERVICES

| | | | |
|-----------------------------------|-----------------|-----------------|-----------------|
| Conferences-Meetings | \$340 | \$174 | \$174 |
| Accounting Services | \$8,871 | \$9,097 | \$8,871 |
| Dues-Subscriptions | \$50 | \$0 | \$50 |
| Print Management | \$4,443 | \$4,072 | \$4,443 |
| General Insurance-Liability-Bond | \$7,645 | \$7,144 | \$7,144 |
| Hearing Officer | \$1 | \$1 | \$1 |
| Legal Services | \$1 | \$1 | \$1 |
| Mileage-Travel-Lodging Expense | \$885 | \$602 | \$602 |
| Postage | \$3,475 | \$2,369 | \$2,369 |
| Printing-Publishing | \$628 | \$2,258 | \$628 |
| Computer Tech Support | \$6,240 | \$6,240 | \$6,240 |
| Staff Training | \$389 | \$270 | \$270 |
| TOTAL CONTRACTUAL SERVICES | \$32,968 | \$32,228 | \$30,793 |

| | 2019-20 BUDGET | ACTUALS/ PROJECTIONS | 2020-21 BUDGET |
|--------------------------------------|-------------------|-------------------------|-------------------|
| COMMODITIES | | | |
| Miscellaneous | \$1 | \$0 | \$1 |
| Office Supplies/Sm. Equipment | \$2,230 | \$1,514 | \$1,900 |
| Operating Supplies-Maintenance | \$941 | \$628 | \$0 |
| TOTAL COMMODITIES | \$3,172 | \$2,142 | \$1,901 |
| CAPITAL OUTLAY | | | |
| Computer Software Development | \$2,350 | \$2,350 | \$2,350 |
| TOTAL CAPITAL OUTLAY | \$2,350 | \$2,350 | \$2,350 |
| TOTAL ADMINISTRATION | \$462,144 | \$448,748 | \$455,196 |
| HOME RELIEF | | | |
| CONTRACTUAL SERVICES | | | |
| Medical Services | \$12 | \$422 | \$422 |
| Ambulance-Paramedic Service | \$1 | \$0 | \$1 |
| Client Utilities | \$7,569 | \$11,860 | \$11,858 |
| Dental Services | \$1 | \$0 | \$1 |
| Emergency Assistance Program | \$1,150 | \$1,390 | \$1,200 |
| Food/Person. Essentials | \$42,555 | \$40,500 | \$48,000 |
| Funeral and Burial Services | \$1 | \$0 | \$1 |
| Client Health Insurance | \$1 | \$0 | \$1 |
| Prescription Drugs | \$1,157 | \$1,741 | \$1,741 |
| Catostr. Med. Insurance | \$4,080 | \$5,100 | \$5,100 |
| Shelter-Rent | \$64,281 | \$77,841 | \$76,000 |
| TOTAL CONTRACTUAL SERVICES | \$120,808 | \$138,854 | \$144,325 |
| COMMODITIES | | | |
| Transport/Clothing | \$21,069 | \$24,892 | \$24,300 |
| Transient | \$1 | \$0 | \$1 |
| TOTAL COMMODITIES | \$21,070 | \$24,892 | \$24,301 |
| TOTAL HOME RELIEF | \$141,878 | \$163,746 | \$168,626 |
| TOTAL GENERAL ASSISTANCE FUND | \$604,022 | \$612,494 | \$623,822 |

Section 2: That there is hereby appointed for township purposes:

FOR FISCAL YEAR ENDING FEBRUARY 28, 2021

BY FUND

| | |
|---------------------------------|---------------------------|
| 1. GENERAL TOWN FUND | \$4,309,345 |
| 1A. MAINSTREAMERS PROGRAM FEES* | \$304,456 |
| 1B. CAPITAL FUND** | <u>-\$250,000</u> |
| ADJUSTED GENERAL TOWN FUND | \$4,363,801 |
| | |
| 2. GENERAL ASSISTANCE FUND | \$623,822 |
| | |
| TOTAL APPROPRIATIONS | <u><u>\$4,987,623</u></u> |

Section 3: That each total is divided among the several objects and purposes specified and in particular amounts stated for each fund respectfully in Section 1 and Section 2 constituting the total appropriations & ending balance the amount of four million nine hundred and eighty seven thousand six hundred and twenty three) \$4,987,623 for the fiscal year March 1, 2020 to February 28, 2021 and that Section 3 shall be and is the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force effect from and after this date.

Section 4: A certified copy of the Budget & Appropriation Ordinance must be filed with the County Clerk within 30 days after adoption.

Adopted in a meeting assembled on February 25 , 2020 by the Board of Trustees of the Town of Maine in the County of Cook, State of Illinois pursuant to a roll call vote as follows:

AYE NAY ABSENT _____

AYE NAY ABSENT _____

AYE NAY ABSENT _____

AYE NAY ABSENT _____

Trustees

AYE NAY ABSENT _____

Supervisor

Township Clerk

GENERAL TOWN FUND ADDENDUM

1A. MAINSTREAMERS PROGRAM FEES*
(PAID BY PARTICIPANTS)

REVENUES \$365,142

EXPENSES \$304,456

1B. CAPITAL FUND** -\$250,000

THE \$250,000 is included in the 2020 budget, but is removed for purposes of total appropriations.



Peter Gialamas

Clerk

CLERK'S SERVICES FOR THE YEAR 2019

| Month | Voter Registr. | Handic. Cards | Hunting & Fishing | RTA Passes | Passport Applic. | Neighbor Neighbor | Notary Public | Garbage Stickers | Mainlines Tickets | TOTAL |
|--------------|----------------|---------------|-------------------|------------|------------------|-------------------|---------------|------------------|-------------------|------------|
| January | 30 | 31 | 00 | 3412 | 358300 | 00 | 136 | 1523 | 135167 | 561635 |
| February | | | | | | | | | | |
| March | | | | | | | | | | |
| April | | | | | | | | | | |
| May | | | | | | | | | | |
| June | | | | | | | | | | |
| July | | | | | | | | | | |
| August | | | | | | | | | | |
| September | | | | | | | | | | |
| October | | | | | | | | | | |
| November | | | | | | | | | | |
| December | | | | | | | | | | |
| TOTAL | 3 | 3 | 0 | 34 | 358 | 0 | 13 | 15 | 135 | 561 |
| | 8 | 24 | 101 | 352 | 2,993 | 1,827 | 653 | 1,972 | 1,127 | 9,832 |

* The numbers in the second row indicate services provided in the year 2019

Supervisor
 Laura J. Morask
 Clerk
 Peter Gialamas
 Assessor
 Susan Moylan Krey
 Highway Commissioner
 Walter Kazmierczak
 Trustees
 Kimberly Jones
 David A. Carrabotta, Esq.
 Claire R. McKenzie
 Susan Kelly Sweeney
 General Offices
 1700 Ballard Road
 Park Ridge, Illinois 60068
 847-297-2510
 847-297-1335 Fax
 Highway Department
 1401 Redeker Road
 Des Plaines, Illinois 60016
 847-297-5225
 847-297-8723 Fax



MAINE TOWNSHIP

Highway Department

WALTER KAZMIERCZAK
Highway Commissioner

FEBRUARY 2020 MONTHLY REPORT

A moderate Winter season continues. If there are no major snowfalls in the next month, we may have ordered our last salt order for the season.

It is important to note the final exact expenditures total for the fiscal year will not be available until we receive all invoices that were incurred during the month of February. Virtually all line items are in line with expenditures and I believe during the next fiscal year, we can duplicate the results of this year.

This year we were able to pave five extra streets with an area of more than 10,600 yards. This was more than originally anticipated. This is due to the extra money allocated for road improvements and good bids by our contractors. Hopefully, this can continue in the future.

**MAINE TOWNSHIP EMERGENCY FOOD PANTRY
MONTHLY STATISTICAL REPORT**

**To: Laura Morask
Maine Township Supervisor**

**From: Carol Langan
Coordinator – Food Pantry**

Re: Report of Services Rendered during the Month of January 2020

| | | |
|-------------|--|-------------------------------|
| I. | Maine Township Emergency Food Pantry Distribution | 199 |
| | a. Family Boxes of Food Distributed | |
| | 1. Adults Receiving | <u>301</u> |
| | 2. Children Receiving | <u>61</u> |
| | b. Emergency Family Boxes of Food Distributed | <u>4</u> |
| | 1. Adults Receiving | <u>4</u> |
| | 2. Children Receiving | <u>6</u> |
| | | <u>TOTAL 203 Boxes</u> |
| II. | Cash Donations and Amounts Received | |
| | Resident Donations | \$261.00 |
| | Business Donations | \$12,643.65 |
| III. | Food Collections Received During Calendar Month | |
| | NIPPON EXPRESS DES PLAINES | |
| | PARK RIDGE PRESBEYTARIAN CHURCH | |

MAINSTREAMERS HIGHLIGHTS

January 2020

Marie Dachniwsky, Director

We started the year off with a variety of day trips and events planned for our members. A few of the highlighted day trips are the Union League & Art Institute, and Chicago History!

Day Trips

We kicked off the 2020 year with a very special day trip to the historic Union League. Fifty-five members were able to tour one of the largest private art collections in the Midwest. The club's art collection has more than 700 works, including a Monet, a Turner, and many 20th Century Midwestern American works. After the tour they enjoyed a special lunch at this well-known, beautiful, private club. After the Union League members enjoyed "The Andy Warhol - From A to B and Back Again" exhibit at the Art Institute. It was definitely a wonderful way to spend a day in January.

Members also enjoyed the "Chicago History" day trip. We started the day at the Museum of Broadcast Communication, where 54 members enjoyed one of the only three museums dedicated to broadcast history in the nation. Museum of Broadcast is America's only National Radio Hall of Fame Gallery. Following the museum we enjoyed lunch at Lottie's Pub, which is Molly's in the *Chicago Fire* television show. Lottie's also has a history of its own, established in 1934 as a destination for Chicago's mobsters to gamble. We concluded our day at the Chicago History Museum, which was showcasing American Fashion from Paris, New York, Chicago and Hollywood.

Mary Poppins flew to the stage at the Drury Lane Theatre. Members enjoyed lunch on site and then delighted with a whimsical musical with memorable songs from their past. Nominated for seven Tony Awards and winner of the Oliver Award for Best Theatre Choreography.

Twilight Dining

On January 28th, 58 Mainstreamer members came out for our Twilight Dining at the Wildfire in Glenview. Members socialized and enjoyed a family style dinner, which included appetizers, salad, mushroom crusted pork chops, char-planked salmon, potatoes, carrot cake and New York style cheese-cake. This will definitely be an annual dining experience in January.

MAINESTREAMERS 2020 STATISTICAL REPORT - JANUARY 2020

| | NO. OF PARTICIPANTS | YEAR TO DATE | INCOME | EXPENSES | TOTAL |
|--|---------------------|--------------|--------------------|---------------------|-----------------|
| RECREATIONAL PROGRAMS | | | | | |
| Bingo (Monthly) | 26 | 26 | \$130.00 | \$99.00 | \$31.00 |
| Day at the Races (Monthly) | cancelled | | | | \$0.00 |
| Movie of the Month (Monthly) | 33 | 33 | \$66.00 | \$36.97 | \$29.03 |
| Pinochle Tournament/Social | 29 | 29 | \$142.50 | \$183.95 | (\$41.45) |
| Women's/Mens Breakfast (Alternating Months) | 7 | 7 | \$84.00 | \$106.38 | (\$22.38) |
| Twilight Dining Outing (Alternating Months) | 58 | 58 | \$2,322.00 | \$2,261.88 | \$60.12 |
| Fishing Events/Banquet (6 Times a Year) | | | | | \$0.00 |
| Intergenerational Fishing Outing (Twice a Year) | | | | | |
| Book Review (3-Times a Year) | | | | | \$0.00 |
| HEALTH/INFORMATIVE | | | | | |
| Travel Fiesta | 28 | 28 | \$0.00 | \$0.00 | \$0.00 |
| FITNESS CLASSES | | | | | |
| Senior Aerobics (8 week sessions) | | | | | \$0.00 |
| Yoga (8 Week Sessions) | | | | | \$0.00 |
| Zumba Gold (8 Week Sessions) | | | | | \$0.00 |
| Zumba Gold Toning (8 week Sessions) | | | | | \$0.00 |
| Chair Yoga (8 Week Sessions) | | | | | \$0.00 |
| Matter of Balance Exercise Class | | | | | \$0.00 |
| CLASSES/PROGRAMS | | | | | |
| Computer Class (Alternating Months) | 10 | 10 | \$130.00 | \$180.00 | (\$50.00) |
| Matter of Balance (8 Week Class- Bi- Yearly) | | | | | \$0.00 |
| Rules of the Road (3- Times a Year) | | | | | \$0.00 |
| Defensive Driving Course (Held Quarterly) | | | | | \$0.00 |
| LUNCHEONS | | | | | |
| | | | | | \$0.00 |
| ANNUAL SPECIAL EVENTS | | | | | |
| | | | | | \$0.00 |
| MISCELLANEOUS EVENTS | | | | | |
| | | | | | \$0.00 |
| DAY TRIPS | | | | | |
| LONG DISTANCE TRIPS | 150 | 150 | \$13,039.00 | \$12,874.40 | \$164.60 |
| SENIOR MAILING (Bi-Monthly) | | | | | |
| | | | | | \$0.00 |
| NEWCOMERS PRESENTATION (Alternating months) | | | | | |
| | | | | | \$0.00 |
| ADVISORY COUNCIL MEETING (Held Quarterly) | | | | | |
| | | | | | \$0.00 |
| TOTAL | 341 | 341 | \$15,913.50 | \$15,742.58 | \$170.92 |
| NEW MEMBERS | 33 | 33 | Average Age | 69 years old | |



Board Report for January/ February 2020

Marty Cook

Friday Night Recovery Meeting Attendance:

| | |
|----------------------------------|----------------------------------|
| January 24 th , 2020 | 56 Participants |
| January 31 st , 2020 | 60 Participants |
| February 7 th , 2020 | 20 Participants (Medieval Times) |
| February 14 th , 2020 | 45 Participants |

Monday Night Community Service, Holy Family Hospital:

- Eight (8) Recovery Connection volunteers spoke with 36 young adult patients in treatment at Holy Family Hospital.

Community Outreach:

- We were unable to use the Niles Park District space for our normal meeting on February 7th instead we had a group outing to medieval times for twenty of our participants. It was a great time had by all.
- MTRC started its annual sober volleyball league at Maine East High School, on Sunday Feb 9th
- MTRC continues to sponsor sober women's boxing program; where they are learning boxing fundamentals to participate in a local charity boxing event in April.
- MTRC consulted four (4) families helped their children find sober living homes/ local meetings.
- MTRC staff hosted service opportunities in the food pantry with their participants.
- MTRC staff attended the Park Ridge Police Department's Opioid Advisory Group.
- MTRC staff attended the Midwest Opioid Response Innovation Conference at Merchandise Mart in Chicago. We joined other government agencies from around the country; many communities were impressed with our program and are looking to implement similar community based addiction supports in their cities.

- MTRC staff attended the Miracle House annual Gala that supports women in recovery from alcoholism in Des Plaines and greater Maine Township area.

MTRC continues to see strong attendance at its Friday night pre-meeting therapeutic Yoga:

| | |
|----------------------------------|----------------|
| January 24 th , 2020 | 4 Participants |
| January 31 st , 2020 | 4 Participants |
| February 7 th , 2020 | 6 Participants |
| February 14 th , 2020 | 5 Participants |

MTRC continued its partnership with CrossFit 88 Park Ridge with classes every Saturday (Noon)

| | |
|----------------------------------|-----------------|
| January 25 th , 2020 | 9 Participants |
| February 1 st , 2020 | 8 Participants |
| February 8 th , 2020 | 9 Participants |
| February 15 th , 2020 | 10 Participants |

Miscellaneous:

- The MTRC phone list which serves as a resource to young men and women within the recovery community has grown to 423.
- The MTRC weekly email which briefs our participants on our weekly meeting as well as provides information on other sober related events within the community is now sent to 423 members.

General Assistance Monthly Report

January 2020

Director of General Assistance: Austin Kelso

General Assistance:

In January 2020 we opened two new GA clients and closed three existing clients, resulting in our number of ongoing GA clients decreasing from 33 to 32.

LIHEAP/CEDA Programs:

Our LIHEAP season began October 1st. We held early registration on September 24th, 26th, and 27th for senior and disabled individuals, resulting in 415 early appointments. Starting November 1st, individuals with a disconnection notice or families with a child or children under the age of six were eligible to apply. December 1st and onward is open to the general public who qualify. In October alone we held 609 appointments and processed over 450 applications. In November we processed over 200 applications. We are well on our way to processing over 1,000 applications this season. In January we met with clients pertaining to LIHEAP/CEDA programs 132.

Advocacy/QMB, Snap, and Medicaid:

During the month we had 78 meetings with individuals pertaining to QMB, Medicare, Medicaid, and SNAP (food stamps). 3 meetings were helping individuals through the QMB (supplementing Medicare) program and 75 meetings were pertaining to both SNAP (food stamps) and Medicaid. Separately, we met with individuals 24 times to conduct SHIP, Medicare, and Medicare Part D interviews. This month we referred individuals to the proper organization on 112 occasions, providing great client service and ensuring that our residents get the best possible help they can with whatever they need.

Benefit Access:

We met with individuals on 56 occasions pertaining to the Benefit Access program in January, thus ensuring that our eligible clients save money on their license plate stickers and RTA passes.

MaineLines:

We sold 105 MaineLines vouchers in the month of January. This saved our clients enrolled in the program a total of \$420.00 on their cab rides to and from the Maine Township area during the month.

**STATISTICAL REPORT
GENERAL ASSISTANCE DEPARTMENT
January 2020**

| | | |
|-------------|--|----------------|
| I. | <u>GENERAL ASSISTANCE CASES</u> | |
| 1. | CASES OPENED | <u>2</u> |
| 2. | CASES ONGOING | <u>33</u> |
| 3. | CASES PENDING | <u>0</u> |
| 4. | CASES CLOSED | <u>3</u> |
| 5. | TOTAL INDIVIDUALS RECEIVING GENERAL ASSISTANCE | <u>32</u> |
| | | |
| II. | <u>ADVOCACY:</u> | |
| 1. | QMB – QUALIFIED MEDICAL BENEFICIARY PROGRAM | <u>3</u> |
| 2. | GENERAL PUBLIC AID ADVOCACY (TO INCLUDE SNAP, CASH ASSISTANCE AND MEDICAID) | <u>75</u> |
| 3. | COMMUNITY RESOURCE ADVOCACY REFERRALS | <u>112</u> |
| | | |
| III. | <u>SUBURBAN PRIMARY ACCESS TO CARE INTAKE:</u> | |
| 1. | MONTHLY INTERVIEWS/APPLICATIONS FILED | <u>0</u> |
| | | |
| IV. | <u>SENIOR INFORMATION AND ASSISTANCE:</u> | |
| 1. | SHIP, MEDICARE, AND MEDICARE D INTERVIEWS | <u>24</u> |
| 2. | BENEFIT ACCESS MONTHLY APPLICATION INTERVIEWS | <u>56</u> |
| 3. | FREE TELEPHONE /BILL REDUCTION APPLICATION INTERVIEWS | <u>1</u> |
| 4. | VETERANS ADMIN. ASSIST REFERRAL | <u>0</u> |
| 5. | SECTION 8 HOUSING | <u>0</u> |
| | | |
| V. | <u>CEDA PROGRAMS/ LIHEAP – ENERGY ASSISTANCE APPLICATION INTERVIEWS</u> (which includes Hardship, Share the Warmth, PIPP, DVP, RA [Reconnect Assistance], Furnace, and Weatherization). | <u>132</u> |
| | | |
| VI. | <u>MAINELINES (MAINE TOWNSHIP TAXI CAB VOUCHER PROGRAM)</u> | |
| 1. | NEW APPLICATIONS ACCEPTED | <u>0</u> |
| 2. | MONTHLY INTERVIEWS | <u>4</u> |
| 3. | MAINELINES TICKETS SOLD THIS MONTH | <u>105</u> |
| 4. | TOTAL MONEY COLLECTED FOR TICKETS SOLD (YEAR TO DATE) (MARCH 1 ST -FEBRUARY 28 TH) | <u>\$1,824</u> |

General Assistance Monthly Report

January 2020

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Benefit Access:

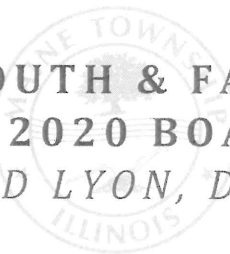
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January 2020

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| | 3. COMMUNITY RESOURCE ADVOCACY REFERRALS | <u>112</u> |
| | | |
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| | | |
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| | | |
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MAINESTAY YOUTH & FAMILY SERVICES
FEBRUARY 2020 BOARD REPORT
RICHARD LYON, DIRECTOR

AGENCY DAY – SAVE THE DATE

Maine Township's 38th annual Maine Township Agency Day will be held on Friday, May 1 at Manzo's Banquets in Des Plaines from 9 am – 1 pm. Our presenter this year will be dynamic speaker and trainer Cheri Neal, who is also the Zion Township Supervisor. Her presentation entitled *Drop the Drama and Create Extraordinary Outcomes*, will address how to avoid drama in the workplace. As always, there will be multiple opportunities for networking among agencies and organizations with the intent of better serving the residents of Maine Township. We are currently in the process of soliciting sponsorships for this event. I am pleased to report that, to date, Chicago Behavioral Hospital, Des Plaines Community Foundation, Rosecrance Health Network, Trinity Services, Asbury Court, and Jeffrey A. Rabin & Associates have committed to being event sponsors again this year.

ASSISTANT DIRECTOR RESIGNATION

Anna Lydka, who has worked as MaineStay's Assistant Director since 2015, resigned and her last day with us was January 31. She will be greatly missed by her fellow colleagues and clients alike. We wish her well on her next endeavor.

FEATURED STORY OF THE MONTH

When this client first started receiving psychiatric and therapy services at MaineStay, he was in the midst of a divorce, unemployed, starting to become sober, experiencing a lot of anger, frustration, depression, anxiety and racing thoughts. During his recent biannual psychiatric review, this client reported that he experiences none of those symptoms. Currently he is starting up his own business and has been sober for two years. He does not remember the last time he had an issue with anger. He stated that he has experienced a change of perspective recently. He wants to be healthy and present for his two young children. He wants to be there for them throughout their lives (and even potentially have grandchildren) and reported being optimistic and hopeful about his future. He stated that coming to MaineStay to receive psychiatric services and therapy has been "life changing."

PSYCHIATRIC SERVICES

As Dr. Frick has completed longer initial appointments with all existing clients as part of our transition plan, we are now filling available spaces in her schedule with new psychiatric clients. The Josselyn Center has provided a case manager, Ana Reyes, to work alongside Dr. Frick on Mondays. Ana will help manage psychiatric intakes and updates as well as provide assistance to Dr. Frick, which will alleviate MaineStay staff time which has been devoted to supporting this program. This will allow us to serve more therapy clients.

COUNSELING

MaineStay had 28 new counseling intakes in January. We had 111 ongoing cases and now have a total of 139 cases in our affordable strength-based counseling program. We currently have a waiting list of 26 clients.

ART IN THE TOWN

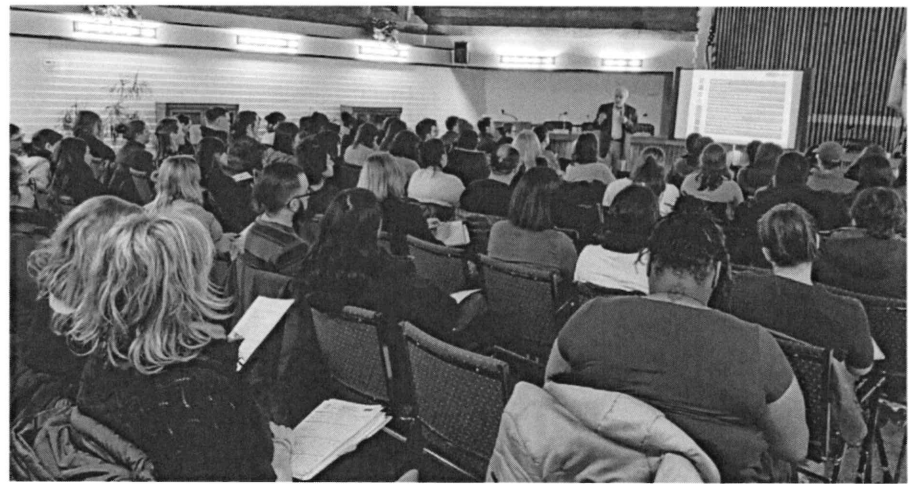
Art in the Town celebrated the end of the fall session with an art exhibit and reception on December 16 where friends and family members could view all of their creations. These students worked diligently throughout the course of the semester to create such beautiful works of art. We are grateful to provide these talented and deserving students from low-income families an exceptional art education experience.

COMMUNITY EDUCATION SEMINARS/PROFESSIONAL DEVELOPMENT WORKSHOPS

On January 31, we hosted our annual day-long professional development workshop at Oakton Community College entitled *Complex Healing for Patients and Families: Assessment and Interventions for Mood, Anxiety, and Eating Disorders*. There were 254 people in attendance to learn about innovative treatments that empower families to help their loved ones heal from complex mental health conditions. We collected donations of hand soap, hand sanitizer, body wash, lotion, garbage bags, and Pull-Ups to support WINGS, a local nonprofit providing a pathway to independence for adults and children who are escaping from domestic violence and abuse (see photo of donations on right). Special thanks to Chicago Behavioral Hospital and ERC/Insight for their generous sponsorship of this event.



On February 11, we hosted a community education seminar entitled *1-2-3 Magic: 3-Step Discipline for Calm, Effective, and Happy Parenting* with Dr. Thomas Phelan and had 85 people in attendance. This program provided parents with straightforward techniques for managing children ages 2-12 without arguing, yelling, or spanking. We held a supply drive to support Northwest Suburban Day Care Center at this event.



MAINESTAY E-NEWSLETTER

As a way to share news about MaineStay services with our community in a cost-effective manner, we have sent out a periodic email newsletter for the past 11 years. We now have over 4,100 subscribers.

COMMUNITY INVOLVEMENT

During January, I attended The Josselyn Center's grand reopening open house and was incredibly impressed by all the improvements they have made to their building in order to serve more clients and provide a more welcoming atmosphere, including the addition of an elevator. I also attended the Park Ridge Opioid Advisory Group Meeting, Des Plaines Ministerial Association Meeting, and AITCOY Executive Meeting. Anna and I met with The Josselyn Center Director of Clinical Services for our monthly meeting regarding our psychiatric services partnership. Anne attended the monthly MCYAF Coalition Meeting.

MaineStay FY 2019-2020 Statistical Report

| | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | JAN | FEB | YTD |
|-----------------------------|-----|-----|------|------|------|-----|-----|-----|-----|-----|------|-----|------|
| CONTACT HOURS | | | | | | | | | | | | | |
| Therapy | 158 | 232 | 216 | 168 | 73 | 79 | 113 | 150 | 158 | 171 | 205 | | 1721 |
| Psychiatric Groups | 34 | 29 | 26 | 26 | 21 | 29 | 29 | 23 | 21 | 39 | 35 | | 311 |
| Non-Clinical Programs | 680 | 416 | 905 | 1411 | 1102 | 185 | 194 | 313 | 454 | 160 | 1523 | | 7341 |
| Grand Total | 896 | 705 | 1146 | 1605 | 1196 | 292 | 335 | 522 | 660 | 370 | 1770 | | 9495 |
| THERAPY | | | | | | | | | | | | | |
| New Cases | 16 | 13 | 17 | 6 | 7 | 13 | 10 | 21 | 20 | 18 | 28 | | 169 |
| Ongoing Cases | 106 | 102 | 98 | 86 | 76 | 67 | 64 | 69 | 85 | 101 | 111 | | 965 |
| Total Cases | 122 | 115 | 115 | 92 | 83 | 80 | 74 | 90 | 105 | 119 | 139 | | 1134 |
| PSYCHIATRIC SERVICES | | | | | | | | | | | | | |
| New Clients | 6 | 2 | 9 | 2 | 0 | 0 | 0 | 0 | 0 | 6 | 6 | | 31 |
| Ongoing Clients | 70 | 74 | 72 | 81 | 83 | 83 | 83 | 82 | 82 | 77 | 83 | | 870 |
| Total Clients | 76 | 76 | 81 | 83 | 83 | 83 | 83 | 82 | 82 | 83 | 89 | | 901 |
| COMMUNITY EDUCATION | | | | | | | | | | | | | |
| Professional Workshops | 1 | 1 | | 1 | | | 1 | 1 | | | 1 | | 6 |
| General Seminars | | | 1 | | | 1 | | | | | | | 2 |
| Attendees | 61 | 62 | 70 | 67 | | 95 | 56 | 53 | | | 254 | | 718 |
| MAINETRAC | | | | | | | | | | | | | |
| Referrals | 2 | 1 | 0 | 0 | 0 | 0 | 0 | 2 | 0 | 1 | 1 | | 7 |
| Ongoing Cases | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 | 0 | 0 | | 2 |
| Completed Cases | 2 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 2 | 0 | | 7 |
| Community Service Hours | 40 | 25 | 0 | 0 | 0 | 0 | 0 | 10 | 10 | 25 | 20 | | 130 |
| PEER JURY | | | | | | | | | | | | | |
| New Cases | 8 | 6 | 1 | 0 | | 1 | 1 | 2 | 0 | 0 | | | 19 |
| High School Jurors | 11 | 11 | 11 | 5 | | 5 | 5 | 6 | 6 | 6 | | | 66 |
| Ongoing Cases | 2 | 3 | 4 | 1 | | 0 | 1 | 1 | 2 | 2 | | | 16 |
| Completed Cases | 2 | 8 | 2 | 1 | | 1 | 0 | 1 | 1 | 2 | | | 18 |
| Community Service Hours | 60 | 195 | 45 | 25 | | 25 | 25 | 50 | 50 | 50 | | | 525 |

MaineStay FY 2019-2020 Statistical Report

| | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | JAN | FEB | YTD |
|-------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|------|
| MENTORING | | | | | | | | | | | | | |
| Youth Participants | 11 | 11 | 11 | 11 | 11 | 11 | 11 | 11 | 11 | 11 | 13 | | 123 |
| Adult Mentors | 11 | 11 | 11 | 11 | 11 | 11 | 11 | 11 | 11 | 11 | 13 | | 123 |
| FUTURE LEADERS | | | | | | | | | | | | | |
| Youth Participants | 44 | 44 | 12 | | | | | 26 | 26 | 26 | 26 | | 204 |
| High School Mentors | 22 | 22 | 8 | | | | | 13 | 13 | 13 | 13 | | 104 |
| ART IN THE TOWN | | | | | | | | | | | | | |
| Youth Participants | 13 | 13 | | | | | 14 | 15 | 15 | 15 | | | 85 |
| SUMMER CAMP | | | | | | | | | | | | | |
| Youth Participants | | | | 20 | 20 | | | | | | | | 40 |
| STUDENT GOVERNMENT DAY | | | | | | | | | | | | | |
| Youth Participants | 42 | | | 37 | | | | | 32 | | | | 111 |
| Agency Representatives | 13 | | | 4 | | | | | 11 | | | | 28 |
| FISH | | | | | | | | | | | | | |
| Incoming Calls | 100 | 130 | 115 | 65 | 85 | 75 | 100 | 140 | 90 | 110 | 140 | | 1150 |
| Total Calls | 280 | 340 | 280 | 235 | 210 | 305 | 280 | 440 | 290 | 310 | 540 | | 3510 |
| Riders Served | 32 | 44 | 33 | 29 | 25 | 29 | 32 | 34 | 25 | 18 | 23 | | 324 |
| Rides (one way) | 108 | 152 | 132 | 108 | 116 | 108 | 116 | 150 | 100 | 104 | 138 | | 1332 |
| Volunteers | 12 | 15 | 13 | 14 | 18 | 19 | 19 | 15 | 15 | 14 | 16 | | 170 |

**Maine Township Code
Enforcement Office**

To: Elected Officials
From: Nader Ghazaleh, Code Enforcement Officer
CC: Dayna Berman, Administrator
Date: 2/18/2020

Unfortunately, this past month I have been out of the office and out of the state handling personal matters for over two weeks. Since I have been back, I have written eleven tickets. Four of those tickets were for parking in tow zones. These vehicles were also towed along with being ticketed. Other tickets were for discharging water illegally, expired plates, one abandoned vehicle, and two vehicles blocking fire hydrants. This past month, we also had some snow accumulation. I assisted in helping the Highway Department in clearing the snow route streets to make it easier for them to plow. I also issued some warnings to residents who were shoveling or blowing the snow onto the Township Right-of-Way.

February warnings issued: 25

February tickets issued: 11

Wiesia Tytko

From: vrizzo@mainetown.com
Sent: Friday, February 7, 2020 2:07 PM
To: 'Wiesia '
Subject: FW: A Special Invitation from East Maine District 63



**GEMINI
COMMUNITY
OPEN HOUSE**

**TUESDAY, MARCH 3
6:30 - 8 P.M.**

8955 GREENWOOD AVENUE, NILES

**JOIN US AS WE CELEBRATE THE COMPLETION OF
MORE THAN 104,900 SQUARE FEET OF NEW AND
REMODELED STATE-OF-THE-ART LEARNING SPACE
- FROM CUTTING EDGE STEM & SCIENCE ROOMS
TO PERFORMING ARTS & MUSIC AREAS.**

RSVP TO DISTRICT411@EMSD63.ORG

**OPEN TO THE PUBLIC • ALL ARE WELCOME!
REFRESHMENTS SERVED.**



--
Janet Spector Bishop
Director of Communications and Community Relations
East Maine School District 63
847.493.8433
Cell 224.301.6366
jbishop@emsd63.org
www.emsd63.org